

CENTRAL SWINDON NORTH PARISH COUNCIL

EXTRAORDINARY FULL COUNCIL MEETING

Minutes of the Extraordinary Full Council Meeting held at Pinetrees Community Centre, The Circle, Pinehurst, SN2 1QR on Wednesday 23 June 2021 at 7.00pm.

- Present** Cllr John Ballman
Cllr Ray Ballman
Cllr Ian Edwards
Cllr Paul Exell
Cllr Steph Exell (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr David Patey
Cllr Kevin Small
Cllr Will Stone
Cllr James Yeowell
- Officers** Andy Reeves (Parish Clerk)
Jodie Smart (Head of Finance & Governance)
- Public** None
- FC037** **Apologies**
Apologies were received from Cllrs T Araujo, M Beale, D Miller, R Patel and J Rodrigues.
- FC038** **Declarations of Interest**
Cllr J Ballman declared interests as a Member of the RSPB and HBUF.
- FC039** **Annual Governance Statement 2020/21**
Members discussed the Annual Governance Statement and agreed that statement four should be answered 'no', but that this was unavoidable due to the late return of the final audit report from the External Auditor, which was returned to the Parish Council at 22.59 on the final deadline date for publishing.

RESOLVED to approve the Annual Governance Statement as per Appendix A.
- FC040** **Accounting Statements 2020/21**
RESOLVED to approve the Accounting Statements 2020/21 as per Appendix B.
- FC041** **Annual Internal Audit Report 2020/21**
Members NOTED the Annual Internal Audit Report 2020/21, a copy of which appears as Appendix C in the Minute Book.

There was some discussion over the report, the Chair of the Finance and General Purposes Committee commented that there had been some issues with staffing in the previous financial year which were now resolved.

Further discussion on how Members could ensure that the current financial year will result in a clean audit was had. The Chair of Finance and General Purposes stated that an Audit Review Working Party meeting had already been set for 1 July 2021, where the

full audit report and action plan will be reviewed. Minutes of this meeting will be shared with the Finance and General Purposes Committee, and subsequently Full Council. Once an action plan has been set the regularity of the working party meetings will be agreed to suit the monitoring of the action plan. The Chair requested that all Members be invited to attend the working party meeting.

Action: Head of Finance & Governance to issue the zoom invitation for the Audit Review Working Party to all Members.

The Chair stated that she was content with the answers provided regarding the Internal Audit Report, but that she would like to see that this is not the situation next year. The Chair asked that Members ensure that enough detail of the accounts is always looked at and stated that if any Members wished to see any financial reports at Full Council they just need to ask her.

The meeting closed at 7.18pm

Signed.....

Date.....

Chair of the Council.