

CENTRAL SWINDON NORTH PARISH COUNCIL

EXTRAORDINARY FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Minutes of the meeting held Via Zoom on Wednesday 21 July at 7.00pm.

Present	Cllr Kevin Small (Chair) Cllr D Patey (Vice Chair) Cllr Mick Lucas Cllr John Ballman Cllr Ray Ballman Cllr Paul Exell Cllr Steph Exell Cllr James Yeowell Cllr Marilyn Beale
Officers	Andrew Briggs (Estates Manager) Andy Reeves (Parish Clerk) Jodie Smart (Head of Finance & Governance) A Cripps (Libraries Manager)

Public J Lewis

Meeting starts at 7.01pm

FGP028 **Apologies**
No apologies were received.

FGP029 **Declarations of Interest & Applications for Dispensation**
Cllr J Ballman declared an interest as Member of HBUF and the RSPB.

FGP030 **Brickwork Cleaning of Gorse Hill Community Centre – Urgent Item**
The Estates Manager presented a written report, circulated to all Councillors prior to the meeting. A copy of this report can be found in Annex A.

The Estates Manager shared a copy of an associated quotation.

Cllr J Ballman questioned whether there was an available quote for replacement of the main doors of the Community Centre.

It was advised this had not been quoted for and was not part of the meeting Agenda.

Cllr S Exell raised concerns with the need to repeat the exercise ongoing due to the close proximity of trees located within the School grounds.

The Estates Manager advised the trees were the responsibility of the School and that they had their own maintenance schedule for undertaking necessary works.

Action – The Estates Manager will discuss the requirement for maintenance of the trees with the School Grounds staff, as to minimise the continual need to repeat the exercise.

The Estates Manager outlined the recommendations, as detailed within the report.

Cllr D Patey asked whether carrying out the works internally, would cause disruption to the Officers work schedules.

The Estates Manager advised the committee that works would cause little to no disruption to the existing workload of officers.

Cllr K Small moved the recommendation

All members voted in favour.

Resolved that the committee approve recommendation 4.1, 4.2, 4.3 & 4.4 as detailed within the Estates Manager's report. That the Clerk is authorised under delegated power to proceed with the works, and that the item is brought to the next physical meeting of the F&GP Committee for ratification.

- 4.1 *That Members approve option 3.2. To proceed with hire of an external hot pressure washer, for use by Parish staff.*
- 4.2 *To allow a week hire period at a total cost not exceeding £250.00 (allowing for misc. items – soap etc).*
- 4.3 *That the costs are attributed to the allocated capital sum.*
- 4.4 *That the works are completed during the school summer holidays.*

Cllr R Ballman queried an additional sum of monies needed to complete works to the Gorse Hill Community Centre.

Cllr K Small advised the matter was not on the Agenda for discussion.

The meeting closed at 7.13pm

Signed.....

Date.....
Chair of the Council