

# CENTRAL SWINDON NORTH PARISH COUNCIL

## COUNCIL MEETING

Minutes of the meeting held virtually via Zoom on 17<sup>th</sup> February 2021

**Present** Cllr S Henderson **Chair**  
Cllr S Exell **Vice Chair**  
Cllr J Ballman  
Cllr R Ballman  
Cllr P Exell  
Cllr S Thompson  
Cllr M Lucas  
Cllr D Patey  
Cllr K Small  
Cllr J Yeowell

**Officers** Andy Reeves (Parish Clerk)  
Andrew Briggs (Estates Manager)  
Aaron Webb (Youth & Community Officer)

**Public** Three

457. **Apologies**  
None

458. **Declarations of Interest & Applications for Dispensation**  
Cllrs J Ballman & S Thompson declared a non-pecuniary interest as members of Hreod Burna Urban Forest.

459 **Census 2021**  
Mr Philip Sooben presented slides on the Census 2021 process (attached).

Councillors were particularly concerned at slide outlining harder to reach households, particularly those with low incomes and internet enablement.

Mr Sooben advised that households can request a paper copy over the phone and this should be completed before 21<sup>st</sup> March 2021.

Cllr J Yeowell asked about sanctions for non-compliance. Mr Sooben advised that fines are possible as a last resort. Mr Sooben reiterated that information will not be passed to third parties and will not be used for benefit assessments, immigration status or for employers.

Cllr R Ballman sought assurance that residential complexes, where there could be up to 70 residents, that everyone is included in the responses.

Mr Sooben replied that shared establishments will be visited by an ONS representative and will ensure everyone is captured during Census Weekend. Normally a representative of the building such as care home, university halls or prison would personally attend site and ensure the integrity of the data.

Councillors thanked Mr Sooben for the presentation.

460. **Wiltshire Police & Crime Commissioner- Angus MacPherson**

The Wiltshire Police & Crime Commissioner attended the meeting and Councillors wished to thank Angus for the support provided to the Parish and SBC Locality over the last 9 years and wished him a happy retirement.

461. **Minutes of the previous meetings held on 25<sup>th</sup> November 2020, 20<sup>th</sup> January 2021 & 27<sup>th</sup> January 2021.**

To confirm and adopt the Full Council minutes held on 25<sup>th</sup> November 2020, 20<sup>th</sup> January 2021 & 27<sup>th</sup> January 2021 be approved as an accurate record.

**RESOLVED** that the minutes of the Full Council meetings held on 25<sup>th</sup> November 2020, 20<sup>th</sup> January 2021 & 27<sup>th</sup> January 2021 be approved as an accurate record.

462. **Planning & Environment Committee**

To confirm and adopt the minutes of the Planning & Environment Committee meeting held on 6<sup>th</sup> January 2021.

**RESOLVED** that the minutes of the Planning & Environment Committee meeting held on 6<sup>th</sup> January 2021 be approved as a correct record.

463. **Finance & General Purposes Committee**

To confirm and adopt the minutes of the Finance & General Purposes Committee meeting held on 5<sup>th</sup> January 2021 & 27<sup>th</sup> January 2021.

**RESOLVED** that the minutes of the Finance & General Purposes Committee meeting held on 5<sup>th</sup> January 2021 & 27<sup>th</sup> January 2021 be approved as a correct record.

464. **Leisure & Recreation Committee**

To confirm and adopt the minutes of the Leisure & Recreation Committee meeting held on 12<sup>th</sup> January 2021.

**RESOLVED** that the minutes of the Leisure & Recreation Committee held on 12<sup>th</sup> January 2021 be approved as an accurate record.

465. **Community Wellbeing Committee**

To confirm and adopt the minutes for the Community Wellbeing Committee held on 6<sup>th</sup> January 2021.

**RESOLVED** that the minutes of the Community Wellbeing Committee held on 6<sup>th</sup> January 2021 be approved as an accurate record.

466. **Parish Council Vision**

The Parish Clerk presented again, a three-part illustration of the proposed Parish Vision and provided feedback on the supplementary workshop in February of which no further reviews or suggestions were presented.

Cllr S Exell reminded Councillors that the document came to Council last month and received support. Cllr S Exell reminded Councillors that since then an additional workshop consultation had taken place and no objections were received.

Cllr S Exell asked that Councillors put their backing to the document.

**RESOLVED** that Cllrs adopt the Parish Council Vision.

467. **Rodbourne Pharmacy**

Cllr Kevin Small advised that the Rodbourne Pharmacy have asked for a merger with the Park Lane pharmacy, by law there must now be a consultation.

If there is sufficient opposition then NHS England will review this and decide whether the merger should proceed.

Cllr Kevin Small went on to recollect how 'poorer the area was without a pharmacy' and how much easy access to medication has helped support local residents. Cllr Small also went on to describe how unpleasant the walk under the railway bridges is, with steep gradients and prolific pigeon waste.

Cllr Small reminded Councillors that NHS England are encouraging residents to contact pharmacies rather than doctors; this decision appears to go against the NHS core strategy and is short sighted.

Cllr Small finally reminded Councillors that CV19 re-vaccinations will likely be a regular requirement, therefore usage of pharmacies will likely increase in the future. To accommodate this increase Park Lane is not as well supported as Rodbourne as it doesn't have dedicated parking.

Cllr Small asked that Councillors lend their voice to supporting the continuation of the Rodbourne pharmacy in its current format.

The Parish Clerk highlighted a slide on the per-capita pharmacy per 10,000 and reminded Councillors this was a core piece of work as part of the JSNA Parish review in 2018. The Clerks slide from the JSNA highlights Swindon as currently on the lower end of per capita pharmacy provision with 1.6 pharmacies per 10,000 residents, with Blackburn at the top of the illustration with more than double this.

**RESOLVED** that Cllrs will provide a response to the consultation by Monday 14<sup>th</sup> March 2021.

468. **Grounds Maintenance Contract KPI Review**

The Clerk presented visual documents on the KPI agreements, outcomes and data logs for the period Nov 2020-Jan 2021 from IdVerde and what comparable data will be presented to March 2021 Leisure & Recreation Committee moving forward.

Cllr James Yeowell asked the Clerk to explain what the litter profile meant. The Clerk outlined briefly that this is a benchmark standard, for example that planting areas must be 70% free of weeds at all times.

Cllr D Patey asked to see all logs for all months including October and January 2021. This was presented to Councillors and there was a discussion over the breakdown of enquiries by ward area and some areas have significantly more referrals than others.

Cllr S Exell would like to see more detail of each report, in particular detail of when each item will be completed. More generic reporting would be useful. The Estates Manager advised that abstract high level detail could be provided if it would be useful.

**RESOLVED** to note the Clerks report into the final KPI's and Councillors are content that the systems are in place for the start of the growing season next month.

469. **Moredon Sports Hub**  
The Parish Clerk presented the revised Capital timeline and Operational implementation plan.

The Clerk also advised that he had suspended all pending legal costs until the Sports England Board decide whether to grant award the Cycling Hub, with a decision expected around March 10<sup>th</sup> 2021.

Cllrs Javes Rodrigues asked about the last income forecast presented to Council in November and whether the revised changes would impact that revenue. The Clerk responded that the footprint is now on one floor and sits around 750m2 so there would be an impact and this will be presented to Council later this financial year once the revised design has been finalised.

**RESOLVED** that Councillors note the Moredon Sports Hub verbal report and anticipated capital timelines.

470. **Resolution RAG Report**  
The Parish Clerk presented the RAG report and there were no queries raised as part of the report.

**RESOLVED** that Councillors note the Resolution RAG Report.

471. **Expiry of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**

Cllr K Small reminded Councillors that the Secretary of State has advised that changes to this legislation will require primary legislation and it is critical, at this stage, that where possible council meetings can take place online.

Cllr Small advised that not all Councillors or residents may be vaccinated by early May and that, if Councillors or residents are forced to attend meetings in person, this could hinder access to the democratic process.

Cllr Small proposed that Council write to the Secretary of State outlining the Councils concern over the expiry of the above legislation, request an extension and ask that consideration be made for permanent, possibly hybrid, reforms.

**RESOLVED:** That a letter is drafted by the Parish Clerk to the Secretary of State on behalf of Full Council and that of the Community Wellbeing Committee.

The meeting closed at 8.34pm

Signed.....

Date.....

Chair of the Council

DRAFT