

CENTRAL SWINDON NORTH PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the meeting held virtually via Zoom on 16 December 2020 at 7.00pm.

Present Cllr S Henderson (Chair)
Cllr J Ballman
Cllr R Ballman
Cllr M Lucas
Cllr D Montaut
Cllr D Patey
Cllr J Rodrigues
Cllr K Small
Cllr S Thompson
Cllr J Yeowell

Officers A Reeves (Clerk/RFO)
A Briggs (Estates Manager)
A Cripps (Libraries Manager)
J Smart (Head of Finance & Governance)
A Webb (Youth Worker)
M Bradley (Press and Marketing Contractor)

Also Present B Maddern of Benjamin's Smile

Public One

Public Session The member of the public stated that some polystyrene had been fly tipped in an alleyway by 46 Pinehurst Road. The Estates Manager responded that he would arrange for the collection of the waste.

351 Apologies

Apologies were received from Cllr P Baker, Cllr P Exell, Cllr S Exell and Cllr K Parker.

352 Declarations of Interest & Applications for Dispensation

Declarations of non-pecuniary interests were received from Cllr S Thompson in respect of his membership of the Hreod Burna Urban Forest.

Declarations of non-pecuniary interests were received from Cllr J Ballman in respect of his membership of the Hreod Burna Urban Forest, RSPB and Central Swindon North Leisure and Library Trust.

Declarations of non-pecuniary interests were received from Cllr J Yeowell in respect of his membership of the Central Swindon North Leisure and Library Trust.

Declarations of non-pecuniary interests were received from Cllr S Henderson in respect of his membership of the Central Swindon North Leisure and Library Trust.

353 Minutes of the Previous Meeting

RESOLVED that the minutes of the Full Council meeting held virtually on 18 November 2020 be approved as a true and correct record.

Discussion was had over the practice of recording Members for non-attendance in the

Minutes.

RESOLVED to return to the practice of not recording Members non-attendance at meetings.

The Chair moved agenda item 8 up the meeting.

354 Play Area Access and Facilities for Disabled Children and Those With Additional Needs

Members received a verbal presentation from, Becky Maddern of Benjamin's Smile, regarding play area access and facilities for disabled children and those with additional needs.

Members agreed that they would like to include accessible elements to the parish play areas wherever possible and stated that the play areas are currently under review with a development plan is being devised. Members invited Ms Maddern to join the Play Area Working Group in an advisory capacity. Ms Maddern agreed that she would assist the group as much as possible. The Estates Manager confirmed that the next meeting of the Play Area Working Group is scheduled for 7 January 2021. The Clerk suggested that if Ms Maddern is unable to attend the meetings that she be sent the agendas, so that she may submit any comments or suggestions ahead of the meetings.

All Members and Officers thanked Ms Maddern for attending the meeting.

Ms Maddern left the meeting at 7.41pm.

355 Planning & Environment Committee

RESOLVED that the minutes of the Environment & Planning Committee meetings held virtually on 4 November 2020 be approved as a true and correct record.

356 Finance & General Purposes Committee

RESOLVED that the minutes of the Finance & General Purposes Committee meeting held virtually on 3 November 2020 be approved as a true and correct record.

357 Leisure & Recreation Committee

RESOLVED that the minutes of the Leisure & Recreation Committee meeting held 17 November 2020 be approved as a true and correct record.

The Chair of Leisure and Recreation Committee questioned whether the minutes of the 20 October 2020 had been adopted. The Clerk stated that this would be confirmed.

Post meeting note: the minutes of the Leisure and Recreation Committee meeting of 20 October 2020 were approved as a true record at the Full Council meeting held on 18 November 2020.

358 Community Wellbeing Committee

RESOLVED that the minutes of the Community Wellbeing Committee meeting held 4 November 2020 be approved as a true and correct record.

359 Green Flag Management Plan

Members noted a verbal update from the Clerk on the entry submission for the St Marks Recreation Ground.

The Clerk informed Members that the first draft of the management plan had been completed is currently under review by ID Verde. The Clerk confirmed that he would circulate the management plan to all members with the caveat that it is not yet formalised. The Clerk stated that the management plan is to be submitted by 20 January 2021 along with a management plan for Pickards Field Allotment Site. The Clerk requested that a Working Group be formed to review the management plan with approval being delegated to the Leisure and Recreation Committee.

RESOLVED to form a Green Flag Working Group with delegated authority to approve management plans afforded to the Leisure and Recreation Committee.

Members were asked to apply to join the working group via the Leisure and Recreation Committee Chair. The following Members requested to join the group:

Cllr R Ballman

Cllr J Ballman

Cllr J Rodrigues

Cllr S Thompson

Action: Clerk to arrange a hard copy of the management plan to be delivered to Cllr M Lucas.

360 **Moredon Sports Consultation(s)**

Members noted an update from the Clerk on the live project public consultations:

Phase 1 progress on the Public Works Loan Board Application

The Clerk informed Members that as the previously agreed application for a loan from the Public Works Loan Board is above the £500,000.00 threshold, the Parish Council is obliged to submit supporting evidence of support for the project. To this end the Clerk has instructed a public consultation and has sought support from the Committee Chair's in devising a questionnaire. The Clerk presented the questionnaire and advised Members that it had received compliments from representatives of the National Association of Local Councils.

There was discussion around the process for devising the consultation questionnaire and concern raised over the lack of representation from Pinehurst, Penhill and Gorse Hill. Also, that the questionnaire is available online and a large percentage of residents do not have access to the internet. The questionnaire is available in hard copy in Moredon and Rodbourne Cheney Library. The Chair asked the Head of Finance and Governance to confirm that the practice used for devising the consultation fell within good governance. The Head of Finance and Governance confirmed that it was not unusual for informal meetings to be had between Members and Officers and that the Clerk was acting under previously given, delegated authority to proceed with the Public Works Loan Board application.

There was further discussion around the decision-making process and the muting of Members during meetings.

Cllr J Rodrigues left the meeting at 8.24pm.

There was discussion around how to engage with more residents regarding the consultation questionnaire. Suggestions included a parish-wide referendum, contracting a marketing company or delivering a leaflet to all households within the Parish. The Clerk advised against door-to-door delivery of a leaflet in the midst of the current pandemic and that referendums were not currently possible until May 2021.

RESOLVED to produce a leaflet to be delivered to every household within the parish informing them of the consultation and how to participate. Authority is delegated to the Clerk to produce the leaflet.

Forestry England/CSNPC/SBC Akers Way Tree Planting soundproofing

The Clerk presented the tree planting consultation, a copy of which is attached to the minutes as Appendix A. The Clerk informed Members that signs have been placed at the proposed site, so that members of the public that regularly use the site will be fully aware of the proposals and able to engage in the consultation. The Clerk confirmed that the proposed planting scheme meets the criteria of the Parish Council's Tree Planting Policy.

Members noted that the consultation will commence on Friday 18 December 2020 and conclude on Monday 11 January 2021.

361 Capital Programme Update

Members noted the report of the Head of Finance & Governance regarding the current committee led capital spend requests received for 2021/22, a copy of which is attached to the minutes as Appendix B.

Members discussed potentially merging some requests and that some items are already in process through the committees. The requests will be considered at the meeting of the Finance and General Purposes Committee meeting scheduled for Tuesday 5 January 2021 with recommendations returning to Full Council.

362 CSNL< 2021/22 Libraries Grant Request

The Clerk informed Members that the Central Swindon North Leisure and Library Trust were not in a position to put forward grant proposals for the coming financial year. This will be considered at a later meeting of the Full Council.

Members noted that the grant for the current financial year has been budgeted for and requested by the Central Swindon North Leisure and Library Trust.

363 Chairs Co-ordinating Committee

Cllr J Ballman requested that the formation of a Chairs Co-ordinating Committee be considered at the next Full Council meeting. The Clerk confirmed that he would add this to the agenda for consideration.

The Parish Chair wished all Residents, Councillors & Council Officers a Merry Christmas, and sincere best wishes for 2021.

The meeting closed at 8.57pm

Signed.....

Date.....

Chair of the Council