

CENTRAL SWINDON NORTH PARISH COUNCIL

FINANCE & STAFFING COMMITTEE MEETING

Minutes of the meeting held on 30th January 2020 at 6.30pm at 32 The Circle

Present Cllr K Small (Chair)
Cllr J Ballman
Cllr M Lucas
Cllr J Rodrigues
Cllr S Henderson (Non-committee Member)
Cllr D Patey (Non-committee Member)
Cllr S Thompson (Non-committee Member)
Cllr J Yeowell (Non-committee Member)

Officers A Reeves (Parish Clerk)
A Briggs (Estates Manager)
H Morgan (Deputy Clerk)

Public None

Apologies

Cllr S Exell (Vice-chair)
Cllr R Ballman

Declarations of Interest & Applications for Dispensation

None

Cllr K Small explained the purpose of the meeting; to agree the draft 2020/21 budget and recommend to Full Council that the budget be agreed and approved.

Budget Approval

Cllr K Small

Cllr J Rodrigues queried the inclusion of the cost of the newly recruited Library Manager. It was confirmed that the cost of the Library Manager was included in the total staff costs.

Cllr J Rodrigues appraised the draft budget and stated he was happy to support the budget and the suggested precept increase.

Cllr S Thompson arrived at 6.51pm

Cllr J Ballman spoke of large projects which may be taken on the Parish in the new financial year. He queried whether there was flexibility in the budget to accommodate the worst case scenarios associated with the projects concerned.

Cllr K Small confirmed that there was a contingency and funds available if needed for the 2 projects spoken of.

Cllr D Patey arrived at 6.53pm

Cllr K Small informed members of the amounts held in reserves as at 1st April 2019 and confirmed that any underspend incurred during the 2019/20 financial year would be carried over to the 2020/21 Reserves.

Cllr J Ballman spoke of football pitch improvement.

Explanations were given as to why there was no expenditure costs budgeted against Pitches as these were imbedded within the StreetSmart costs.

It was confirmed that if a Neighbourhood Plan was to be completed this would be entirely externally funded.

The Parish Clerk suggested a separate budget line could be included for external grants received. Cllrs agreed with the suggestion.

RESOLVED that a separate budget line be included in the 2020/21 budget for external grants to be received which would always be committed prior to being received.

Cllr J Ballman spoke of St Marks Recreation Ground and the Tennis Courts and Car Park. The reserves to be transferred from the CIO were mentioned along with the relevant assets to be managed.

Cllr J Yeowell asked about the potential to increase the income expected from John Moulton Hall. It was confirmed that an increase in footfall and income is always an aspiration. Cllr J Rodrigues acknowledged the increase in occupancy since the Parish Council obtained and began managing the asset.

Cllr K Small proposed that the draft 2020/21 Revenue Budget be approved as presented, seconded by Cllr J Ballman. All agreed.

RECOMMENDATION that the draft 2020/21 Revenue Budget presented be agreed and approved by Full Council.

Cllr K Small presented the 2020/21 Capital Budget.

Cllr S Henderson proposed that the 2020/21 Capital Budget be agreed, and it be recommended to Full Council that the draft budget be agreed and approved, seconded by Cllr J Rodrigues. All agreed.

RECOMMENDATION that the draft 2020/21 Capital Budget presented be agreed and approved by Full Council.

The meeting closed at 7.16pm

Signed.....

Date.....

Chair of the Finance & Staffing Committee