

CENTRAL SWINDON NORTH PARISH COUNCIL

LEISURE & AMENITIES COMMITTEE MEETING

Minutes of the meeting held on 2nd October 2019 at John Moulton Hall

Present Cllr J Yeowell (Vice-chair)
Cllr J Ballman
Cllr R Ballman
Cllr D Patey
Cllr T Smith
Cllr S Thompson

Officers H Morgan (Deputy Clerk)
A Briggs (Estates Manager)
A Webb (Youth Worker)
H Armagan (Allotments Officer)
M Johnston (Community Centre Manager)

Public None

235 **Apologies**

Cllr M Lucas (Chair)
Cllr J Rodrigues
Cllr S Thompson

236 **Declarations of Interest & Applications for Dispensation**

None

237 **Update from Youth Worker**

The Youth Worker explained that since returning from holiday he had been continuing with outreach work, the Breakfast Club at Pinetrees and assisting with the Youth Clubs held at John Moulton Hall and Pinetrees Community Centre.

The Youth Worker had attended a meeting with the Allotments Officer and the Swindon Allotments Association (SALGA) to discuss the provision of a plot at Pickards Field for the young people to get involved with and help with gardening and growing their own produce. Existing plot holders had been keen on idea and it would be a good way to educate young people on where their food comes from and they would be encouraged to help older plot holders at the site.

As a reward for work completed at the Leisure Garden site, it is planned to take the young people involved to a football match.

Cllr R Ballman suggested the Youth Worker speaks with those involved with the Community Gardens at Pickards Field who meet on a Tuesday.

Cllr J Ballman commented that the Youth Worker and young people should collaborate with 2 named tenants at the Pickards Field Leisure Garden site.

The Allotments Officer added that there was an opportunity for young people to help at the SALGA shop at Pickards Field.

The Youth Worker confirmed that he would be attending a course on Mental Health First Aid for Young People.

The Youth Worker added that he had complete the Swindon Half Marathon along with the Parish Clerk and Estates Manager.

Cllr J Ballman offered his congratulations.

The Youth Worker explained that the Parish Council would be providing a Christmas Dinner for young people on the 23rd December 2019 at Pinetrees Community Centre and that Parish Officers would be cooking and serving the dinner.

Cllr D Patey mentioned the ongoing Rugby World Cup and the potential to arrange a visit to the Swindon Rugby Club for young people.

238 Update from Estates Manager

The Estates Manager provided a written update, a copy of which can be found as Annex A in the Minute Book.

1. Football update

The Estates Manager commented on the noticeable difference following the completion of the cleaning at the Southbrook Changing Rooms.

Cllr J Ballman asked if pitches would be mowed prior to the installation of the goalposts. This was confirmed by the Estates Manager.

2. 32 The Circle

The Estates Manager invited to Cllrs to view 32 The Circle following the completion of the majority of works, including the flooring.

3. Mannington Cricket squares

The Estates Manager confirmed that, at their meeting the previous evening, the Finance & Staffing Committee would be making a recommendation to Full Council to install 2 new cricket strips at Mannington Rec.

4. Festive lights – Cricklade Road & Rodbourne

It was confirmed that there would be no disruption whilst the infrastructure for lights was installed along Rodbourne Road.

The Estates Manager confirmed that letters re: the lights had been sent to businesses on Rodbourne Road and that the church warden at St. Barnabus Church in Gorse Hill had been contacted re: putting lights up outside the church.

Signs were being purchased from Enterprise Works informing the public of the lights supplied by the Parish Council.

7. Pinecones Café

Cllr R Ballman gave thanks to the Grants Manager for obtaining funding.

8. Pinetrees Garden

The Estates Manager confirmed that some planers and other ancillary items would be purchased and placed where the water feature was sited.

10. Barnfield Road – Development

The Estates Manager confirmed that the report presented to the Finance & Staffing Committee the previous evening had been approved and the purchase and install of a fence was to proceed.

The preferred contractor had been contacted and a meeting was to take place the following Friday.

12. Noticeboards

The Estates Manager confirmed that a new freestanding noticeboard had been purchased to be placed outside Farmfoods and quotes received from Swindon Borough Council (SBC) for the install of noticeboards would be compared with that of the noticeboard supplier.

239 **Update from Allotments Officer**

The Allotments Officer confirmed that he completed and passed minibus driving training and had been driving a minibus for the fortnightly Dementia Face and would be available to drive for the Silver Sunday event.

The Allotments Officer informed members that he continued to meet with potential new tenants and carry out monthly site checks.

A significant of fly tipping had been removed from Redcliffe Street as requested by Cllrs. Skips had been arranged to be placed at all sites towards the end of October.

The Allotments Officer stated that he had jet washed the patio at Pinetrees Community Centre. The Community Centre Manager thanked the Allotments Officer for their work and commented on the difference made.

Cllr D Patey asked if the works at Churchward Avenue Leisure Garden site had been completed. The Allotments Officer confirmed all works had been completed and subsequently a camera removed.

240 **Update from Community Centre Manager**

The Community Centre Manager informed the Committee that the Macmillan Coffee Morning held at Pinetrees Community Centre was very successful and £265 was raised for charity.

A knife bin had been placed at Pinetrees by the Police and this had been used and knives disposed of.

The Community Centre Manager spoke of the Dementia Café and informed members that the last session was attended by 10 people. It was confirmed that other Dementia Café exists.

Cllr R Ballman asked if Swindon Carers had been contacted re: the Dementia Café. The Community Centre confirmed a meeting was being held with Swindon Borough Council the following day.

The Estates Manager informed members that the Dementia Café Coordinator had been very proactive in developing a business case for the continuation of the café following the initial 6 months.

2 new bookings had been taken at Pinetrees Community Centre for Zumba and Karate classes. Taster sessions had been held and good feedback received.

The Community Centre stated that she had been busy with preparations for the Silver Sunday event being held at Pinetrees Community Centre and had been obtaining raffle prizes and food donations from a number of suppliers.

The Youth Worker left the meeting at 7.40pm.

241 **Leisure Gardens – Pest Control & Tarpaulin**

A written report was circulated, a copy of which can be found as Annex B in the Minute Book.

Cllr D Patey asked about the effect of the membrane on wildlife. It was confirmed that there shouldn't be an adverse effect caused.

It was confirmed that the membranes would be anchored with pegs.

Cllr J Ballman proposed that the recommendations of the report be approved. Seconded by Cllr T Smith.

RESOLVED that

- a) The Allotments Officer be authorised to proceed with pest treatment at the Cheney Manor Leisure Garden site consisting of 20 boxes, 20 traps and 8 visits at a cost of £980 + VAT.
- b) The Allotments be authorised to purchase five 4x50m membranes from Weed Fabric Direct at a cost of £449.95 as a trial to cover vacant allotments plots during the winter

242 **Wild Meadow Funding**

The Deputy Clerk referred to an email sent by the Clerk to all Cllrs previously re: Wild Meadow Funding and a Swindon Borough Council (SBC) scheme to plant wild meadows.

Cllrs were being asked to consider any areas within their wards which may benefit from the scheme and planting.

Cllr J Yeowell asked if Hreod Burna Urban Forest (HBUF) had been asked about the proposed planting.

Cllr J Ballman informed the Committee that he had been advised that Wiltshire Wildlife Trust (WWT) would appoint someone to complete planting works that would be taking place at the end of the month.

It was confirmed that the 12 pre-identified sites were not known.

Cllr J Ballman suggested getting in touch with someone at WWT to establish where the 12 identified sites are.

243 **Audio & Visual Equipment**

A written report was circulated, a copy of which can be found as Annex C in the Minute Book.

Cllr J Ballman referred to the conference table requirements and suggested a modular table which could be broken down be purchased and commented that the choice of table would determine other elements and requirements.

Cllr R Ballman suggested that, given the size of the room, individual microphones would not be needed.

The Deputy Clerk stated that Cllr P Exell had shared similar opinions.

It was confirmed that suspended microphones could be an option.

Cllr J Ballman reiterated the need to decide on the table before proceeding with a decision on the audio and visual equipment required.

It was proposed that the Estates Manager be asked to look into the table options available and presents a full report, including audio and visual equipment, at the Full Council meeting taking place in October 2019.

All agreed.

RESOLVED that the Estates Manager looks into the table options available for 32 The Circle and presents a full report, including audio and visual equipment, at the Full Council meeting taking place in October 2019.

Cllr R Ballman commented on the absence of a hearing loop at Pinetrees Community Centre. The Estates Manager and Community Centre Manager commented that the provision of a hearing loop at Pinetrees Community Centre could be looked into.

Cllr J Ballman suggested hearing loops should be installed in all Parish Buildings.

244 **Cobden Green Planting**

The Deputy Clerk displayed a map of Cobden Green and explained that the Committee were being asked to approve spend of £359.93 + VAT to purchase a variety of Cobden Green. All agreed.

RESOLVED that a variety of whips be purchased for a total cost of £359.93 + VAT to be planted at Cobden Green.

The meeting closed at 8.20pm

Signed.....

Date.....

Vice-chair of the Leisure & Amenities Committee