

# CENTRAL SWINDON NORTH PARISH COUNCIL

## COUNCIL MEETING

Minutes of the meeting held on 27<sup>th</sup> June 2019 at 7.00pm at 32 The Circle

**Present** Cllr D Moffatt (Chair)  
Cllr J Ballman (Vice-Chair)  
Cllr R Ballman  
Cllr P Exell  
Cllr S Exell  
Cllr S Henderson  
Cllr M Lucas  
Cllr D Montaut  
Cllr D Patey  
Cllr J Rodrigues  
Cllr K Small  
Cllr S Thompson  
Cllr J Yeowell

**Officers** Hannah Morgan (Deputy Clerk)

**Public** None

**78** **Apologies**

None

**79** **Declarations of Interest & Applications for Dispensation**

None

**80** **2018/19 AGAR – Annual Governance Statement**

Cllr D Moffatt opened the meeting and apologised that no members had been able to consider the documents presented prior to the meeting. He went on to explain the reasons for this and confirmed that this would not happen again.

Section 1 of the 2018/19 Annual Governance and Accountability Return; the Annual Governance Statement was reviewed and approved.

**RESOLVED** that Section 1 of the 2018/19 Annual Governance and Accountability Return; the Annual Governance Statement be approved.

**81** **2018/19 AGAR – Accounting Statements**

Cllr J Ballman queried the Reserves.

Cllr S Henderson queried the publishing of the accounts.

Cllr J Rodrigues queried the balance carried forward on the Balance Sheet and the year on year variance on staff costs.

Cllr P Exell stated that the figure entered in Box 7 under 2018/19 had been typed incorrectly.

Cllr J Ballman commented on the timing of the production of reports and suggested dates at which reports should be made available.

All agreed that a deadline for circulating reports prior to meetings should be set. All agreed.

**RESOLVED** that a deadline be set for the distribution and circulation of reports prior to meetings.

Cllrs queried the processes and difficulties in producing the required reports. The Deputy Clerk explained the problems experienced.

Cllr D Moffatt commented on the deadlines set by Government.

Cllr R Ballman suggested that relevant officers should be allocated the time needed to complete reports when it is needed.

Cllr S Henderson commented on the reported debtors and how these could be reduced.

All agreed to approve Section 2 of the 2018/19 Annual Governance and Accountability Return; the Accounting Statements

**RESOLVED** that Section 2 of the 2018/19 Annual Governance and Accountability Return; the Accounting Statements be approved.

The meeting closed at 7.38pm

Signed.....

Date.....

Chair of the Council