

## **CENTRAL SWINDON NORTH PARISH COUNCIL**

### **LEISURE & AMENITIES COMMITTEE MEETING**

Minutes of the meeting held on 7<sup>th</sup> November 2018 at 32 The Circle, Pinehurst

<b>Present</b>	Cllr T Smith	(Chair)
	Cllr M Lucas	(Vice-Chair)
	Cllr J Ballman	
	Cllr R Ballman	
	Cllr J Rodrigues	
	Cllr S Thompson	
	Cllr J Yeowell	
	Cllr D Moffatt	(Non-committee member)
<b>Officers</b>	A Reeves	(Parish Manager)
	H Morgan	(Deputy Clerk)
	H Armagan	(Allotments Officer)

**Public** None

**253** **Apologies**  
None

**254** **Declarations of Interest & Applications for Dispensation**

Cllrs J Ballman and S Thompson declared a personal non-pecuniary interest in agenda item 3. Assets Transfers as both are trustees of the Hreod Burna Urban Forest.

**255** **Asset Transfers**

The Parish Manager stated that the transfer of assets was moving along, and he ran through a list of the assets to be transferred. Assets will be transferred under 25 years except for Pinetrees Community Centre and John Moulton Hall as the current leases for both buildings were in place until 2020. Once the transfers have completed the estate of the Parish Council and related liabilities will be extensive. Sublet agreements for many of the assets are currently in place and will need attention. A decision to set-up agreements will be made by Full Council. The Parish Manager had suggested a restructuring of staff be looked into to manage the large estate and a report will be presented to the Finance & Staffing Committee in the future.

Cllr J Ballman stated that the Hreod Burna Urban Forest (HBUF) had been included as part of other assets previously and made clear that it was not being included as new asset to the list.

Cllr J Rodrigues asked if everything within St Marks Recreation Ground would be included in the assets transfer and whether the Parish Council would be in receipt of any income from the tennis courts and/or the pavilion cafe. The Parish Manager confirmed that everything within St Marks Recreation Ground would be transferred to the Parish Council, any revenue from the tennis courts or café would be retained by the relevant trust and companies involved in their management, as per agreements currently in place.

Cllr J Rodrigues went on to ask if assets transferred would be branded and Parish Council signage displayed. The Parish Manager confirmed that capital investment would be required to make the public aware that the Parish Council had taken over management as and when assets transfer.

The Parish Manager informed Cllrs that Swindon Borough Council (SBC) would be responsible for liaising with and ask for comments from the current management groups of the community centres to be transferred. Objections to the assets being transferred to the Parish Council could be raised.

**256**     **Electric Charging Points**

Cllr D Moffatt informed Cllrs that there was an opportunity to get grant aid to pay for the installation of electric charging points for cars. He added that he was asking for permission of the Committee to pursue this idea and gather further details of the costs involved in installing charging points at Pinetrees Community Centre initially, and for a report to be presented at a future committee meeting and/or to the Finance & Staffing Committee for a final decision.

Cllr R Ballman arrived during this item.

Cllr J Rodrigues suggested the Parish Council consult with the public to establish how many electric cars are owned by parishioners.

The Parish Manager suggested the take up for charging points would be very small initially, as people travelling to Pinetrees Community Centre are usually local and don't have far to travel. He added that funds for grants for initiatives like the one being discussed usually dry up quite quickly. If the Parish Council were to pursue the idea they would need to act quickly.

Cllr T Smith added that the amount of funding available would be an important factor.

Cllr M Lucas asked if the grants were being offered by the government. This was confirmed by Cllr D Moffatt who added that the charging points would be advertised and targeted at visitors and those attending meetings at the Pinetrees Community Centre.

Cllr J Yeowell suggested the Parish Council look at where charging points currently exist. Cllr R Ballman stated that charging points were available at the NHS Swindon CCG and on Thames Avenue but were rarely in use.

Cllr J Ballman said that it's likely taxis would become electrified in the future and many taxi drivers use the Parish Pitstop Café frequently. He suggested the Parish Council could charge for the use of the electric points via the Café.

Cllr T Smith suggested that this could be an idea to investigate in the future, when the market of electric cars is expected to increase. Cllr M Lucas responded that the need for charging points will increase and if grant funds are available now the Parish Council should take advantage of the opportunity.

Cllr T Smith moved that Cllr D Moffatt's request be approved and he proceeds with looking into the cost of installing electric charging points and the amount of funds available via government grants. Seconded by Cllr J Ballman. All agreed.

**RESOLVED** that Cllr D Moffatt proceeds with looking in to the cost of installing electric charging points at Pinetrees Community Centre and the amount of funds available via government grants.

The Parish Manager was asked to look into the possibility of conducting a survey across the parish around the need for charging points.

**257**     **Bins**

The GIS Mapping of bins received from Swindon Borough Council (SBC) was displayed. The Parish Manager stated that the data had been requested as the Parish Council had no strategy for bins and the maps could be used to back up requests for bins and aid route optimisation.

Cllr J Rodrigues asked if the data received was 'live'. The Parish Manager confirmed that the data received was as at September 2018.

Cllr R Ballman commented on the number of bins which appeared to be on Cricklade Road

and the lack of bins on Ferndale Road.

Cllr D Moffatt responded that the data wasn't entirely accurate and showed some bins that did not exist and did not include some bins the Parish Council knew to be in place.

Cllr J Ballman asked about the cost of bins and a discussion around this topic ensued.

It was suggested that the Parish Council needed to obtain further information regarding the emptying of bins, including the frequencies.

Cllr J Ballman stated that a thorough investigation arounds bins was required and Cllr T Smith added that maps received were not of a good quality and better information was required.

Cllr J Yeowell suggested the Parish Council produce a database of bins including pictures. The Parish Manager agreed.

Cllr J Ballman queried whether SBC planning permissions for takeaway and fast food establishments require them to install a sufficient number of bins. The Parish Manager agreed to look into this.

Cllr D Moffatt left the meeting after this item.

**258** **19/20 Budget**

The Parish Manager informed the committee that the 19/20 Budget Working Group were due to meet soon and requested input from committees on any projects and related costs to be included in the budget for the next financial year. The Parish Manager went on to summarise the current budget lines.

A discussion ensued around Leisure Garden sites and the possible projects that could be completed across the sites.

Cllr R Ballman confirmed that the cost of placing skips at the leisure garden sites twice a year, as approved by the Finance & Staffing Committee, was to be included in the budget for 19/20.

The Parish Manager confirmed that play areas, community centres and recreation grounds came under the remit of the Leisure and Amenities Committee and asked for any ideas or budget requests for 19/20 to be emailed to him.

The meeting closed at 9.07pm

Signed.....

Date.....

Chair of the Leisure & Amenities Committee