

CENTRAL SWINDON NORTH PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Minutes of the Annual Parish Council Meeting held at Pinetrees Community Centre, The Circle, Pinehurst, SN2 1QR on Wednesday 19 May at 7.00pm.

Present Cllr Telcy Araujo
Cllr Paul Baker
Cllr John Ballman
Cllr Ray Ballman
Cllr Marilyn Beale
Cllr Ian Edwards
Cllr Paul Exell
Cllr Steph Exell (Chair)
Cllr Mick Lucas (Vice Chair)
Cllr Daniel Miller
Cllr Raj Patel
Cllr David Patey
Cllr Kevin Small
Cllr Will Stone
Cllr James Yeowell

Officers Natasha Abrahamson (Administration Officer)
Gladys Barr (Grants Officer)
Andrew Briggs (Estates Manager)
Aaron Cripps (Libraries Manager)
Johanna Edwards (Press & Marketing Officer)
Andy Reeves (Parish Clerk)
Jodie Smart (Head of Finance & Governance)
Aaron Webb (Community & Youth Officer)

Also Present Karen Phiminster (Swindon Borough Council) (via Zoom).

Public None

The Clerk informed Members that the meeting was being recorded and streamed via Zoom. All Members made introductions.

Presentation from Karen Phiminster on GWR Park Consultation and General Update

Members received a presentation by Karen Phiminster at Swindon Borough Council regarding the GWR Park consultation. A copy of the presentation appears as Appendix A in the Minute Book.

Cllr K Small asked what would be different in the park in 2 years-time. If Swindon Borough Council is looking to bring back the old park or something new. Also, if we are investing this money into Milton Road baths – are Swindon Borough Council taking over the running of it.

Ms Phiminster replied that GLL have the lease for the Health Hydro and that Swindon Borough Council would be working with them to plan the refurbishments. That it is not necessarily about reinstating heritage features. More about informing people about how it was used in the past. Ms Phiminster confirmed that it is the decision of Central Swindon South Parish Council how the money will be spent. This will be led from the Conservation Management Plan.

FC001

Election of Chair for 2021/22

Self-nominations were received from, Cllr John Ballman, Cllr Steph Exell and Cllr K Small.

Cllr M Lucas asked the nominees to give a brief resume to Members. Members agreed that this would be helpful, particularly in light of the new Members in attendance.

The three nominees gave a brief statement on why they should be elected as Chair of the Parish Council.

Following the written request by at least two Members a secret ballot was held in accordance with Standing Order 3p.

RESOLVED to elect Cllr S Exell as Chair of the Parish Council for 2021/22.

FC002

Election of Vice Chair for 2021/22

Self-nominations were received from Cllr John Ballman, Cllr Mick Lucas and Cllr Dave Patey.

Following the written request by at least two Members a secret ballot was held in accordance with Standing Order 3p.

RESOLVED to elect Cllr Mick Lucas as Vice Chair of the Parish Council for 2021/22.

FC003

Declarations of Acceptance of Office

The Clerk confirmed that all Members in attendance have signed the Declaration of Office. Cllr J Rodrigues was not in attendance at the meeting and will sign the Declaration of Office at a later date.

FC004

Apologies

There were no apologies received.

FC005

Declarations of Interest

The Clerk gave Members information on prejudicial and pecuniary interests.

Cllr K Small added that Members should remember that they need to declare interest in political parties and that any land that you own includes home ownership and should be recorded in Members' Register of Interests.

Cllr J Ballman declared an interest as Member of HBUF and the RSPB.

FC006

Terms of Reference & Delegation Scheme

Members noted the draft Terms of Reference & Delegation Scheme, a copy of which appears as Appendix B in the Minute Book.

Cllr K Small requests an amendment, that the wording 'as a matter of urgency' be placed before 'the use of such functions by Full Council directly' in the last sentence of the first paragraph on decision making.

The Chair suggested that all Councillors should have a discussion on this item.

RESOLVED to defer the approval of the Terms of Reference and Delegation Scheme until the next Full Council meeting where a full debate can be held.

FC007

Appointment of Committees 2021/22

RESOLVED to appoint Members to Committees as follows:

Finance & General Purposes Committee

Cllr J Ballman

Cllr R Ballman

Cllr P Exell

Cllr S Exell

Cllr M Lucas

Cllr D Patey

Cllr J Rodrigues
Cllr K Small
Cllr J Yeowell

Environment & Planning Committee

Cllr P Baker
Cllr M Beale
Cllr P Exell
Cllr R Patel
Cllr D Patey
Cllr J Rodrigues
Cllr J Yeowell

Community Wellbeing Committee

Cllr P Baker
Cllr P Exell
Cllr S Exell
Cllr D Patey
Cllr J Yeowell

Leisure & Recreation Committee

Cllr P Baker
Cllr J Ballman
Cllr R Ballman
Cllr M Beale
Cllr P Exell
Cllr S Exell
Cllr M Lucas
Cllr R Patel
Cllr D Patey
Cllr W Stone
Cllr J Yeowell

FC008

Election of Chair & Vice Chair for Finance & General Purposes Committee 2021/22

A self-nominations for Chair of Finance & General Purposes Committee was received from Cllr K Small.

RESOLVED that Cllr K Small be elected Chair of Finance & General Purposes Committee unopposed for 2021/22.

Self-nominations for Vice Chair of the Finance & General Purposes Committee were received from Cllr J Ballman and Cllr D Patey.

Following the written request by at least two Members a secret ballot was held in accordance with Standing Order 3p.

RESOLVED to elect Cllr D Patey as Vice Chair of the Finance & General Purposes Committee for 2021/22.

FC009

Election of Chair and Vice Chair for Environment & Planning Committee 2021/22

A self-nomination for Chair of the Environment & Planning Committee was received from Cllr P Exell.

RESOLVED to elect Cllr P Exell as Chair of the Environment & Planning Committee unopposed for 2021/22.

A self-nomination for Vice Chair of the Environment & Planning Committee was received from Cllr D Patey.

RESOLVED to elect Cllr D Patey as Vice Chair of the Environment & Planning Committee

unopposed for 2021/22.

FC010

Election of Chair and Vice Chair for Community Wellbeing Committee 2021/22

A self-nomination for Chair of the Community Wellbeing Committee was received from Cllr J Yeowell.

RESOLVED to elect Cllr J Yeowell as Chair of the Community Wellbeing Committee unopposed for 2021/22.

A self-nomination for Vice Chair of the Community Wellbeing Committee was received from Cllr W Stone.

RESOLVED to elect Cllr W Stone as Vice Chair of the Community Wellbeing Committee unopposed for 2021/22.

FC011

Election of Chair and Vice Chair for Leisure & Recreation Committee 2021/22

A self-nomination for Chair of the Leisure & Recreation Committee was received from Cllr M Lucas.

RESOLVED to elect Cllr M Lucas as Chair of the Leisure & Recreation Committee unopposed for 2021/22.

A self-nomination for Vice Chair of the Leisure & Recreation Committee was received from Cllr W Stone.

RESOLVED to elect Cllr W Stone as Vice Chair of the Leisure & Recreation Committee unopposed for 2021/22.

FC012

Appointment of Leading Members of Central Swindon North Library & Leisure Trust 2021/22

Self-nominations for leading members of the Central Swindon North Library & Leisure Trust were received from Cllr P Baker, Cllr P Exell, Cllr S Exell, Cllr K Small and Cllr W Stone.

RESOLVED to appoint Cllr P Baker, Cllr P Exell, Cllr S Exell, Cllr K Small and Cllr W Stone as leading members of the Central Swindon North Library & Leisure Trust.

FC013

Appointment of Lead Members for Working Parties

Moredon Sports Hub Working Party

Self-nominations were received from Cllr J Ballman and Cllr K Small.

Following the written request by at least two Members a secret ballot was held in accordance with Standing Order 3p.

RESOLVED to appoint Cllr K Small as Lead Member of the Moredon Sports Hub Working Party.

Allotments Working Party

A self-nomination was received from Cllr M Lucas.

RESOLVED to appoint Cllr M Lucas as Lead Member of the Allotments Working Party.

Play Area Working Party

A self-nomination was received from Cllr M Lucas.

RESOLVED to appoint Cllr M Lucas as Lead Member of the Play Area Working Party.

Neighbourhood Working Party

A self-nomination was received from Cllr D Patey.

RESOLVED to appoint Cllr D Patey as Lead Member of the Neighbourhood Working Party.

Libraries Working Party

A self-nomination was received from Cllr R Ballman.

RESOLVED to appoint Cllr R Ballman as Lead Member of the Libraries Working Party.

Community Plan Working Party

A self-nomination was received from Cllr D Miller.

RESOLVED to appoint Cllr D Miller as Lead Member of the Community Plan Working Party.

Internal Audit & Control Working Party

A self-nomination was received from Cllr K Small.

RESOLVED to appoint Cllr K Small as Lead Member of the Internal Audit & Control Working Party.

Financial Regulation & Procedures Working Party

A self-nomination was received from Cllr K Small.

RESOLVED to appoint Cllr K Small as Lead Member of the Financial Regulation & Procedures Working Party.

CIL/S106 Working Party

A self-nomination was received from Cllr D Miller.

RESOLVED to appoint Cllr D Miller as Lead Member of the CIL/S106 Working Party.

FC014

Approve Membership of Other Bodies

RESOLVED to approve the Parish Council's Membership on the following bodies:

National Association of Local Councils (NALC)
Swindon Area Committee (SAC)
Wiltshire Association of Local Councils (WALC)
Pinehurst and Penhill Police and Multi Agency Tasking Group
Wiltshire Council Super Seven's
South West Councils

FC015

Appointment of Representatives on Other Bodies

RESOLVED to appoint the Chair as the representative on NALC, WALC, SAC, Wiltshire Super Seven's and South West Councils.

RESOLVED to appoint Cllr J Ballman and Cllr M Beale as the representatives for the Pinehurst and Penhill Police and Multi Agency Tasking Group.

FC016

General Power of Competence

RESOLVED that the Parish Council qualifies to use the General Power of Competence in 2021/22.

FC017

Review of Standing Orders

Members noted the Standing Orders, a copy of which appear as Appendix C in the Minute Book.

RESOLVED to approve the Standing Orders as per Appendix C.

FC018

Review of Financial Regulations

Members note the Financial Regulations, a copy of which appears as Appendix D in the Minute Book.

RESOLVED to approve the Financial Regulations as per Appendix D.

FC019

Review of Policies

Members noted the Complaints Procedure, Freedom of Information Procedure and Press and Media Policy, copies of which appear as Appendices E, F and G respectively in the Minute Book:

RESOLVED to approve the Complaints Procedure, Freedom of Information Procedure and Press and Media Policy in accordance with Standing Orders.

FC020

Review of Asset Register

Members noted the review of the Asset Register for 2021/22, a copy of which appears as Appendix H in the Minute Book.

FC021

Review of the Risk Register

Members noted the review of the Risk Register for 2021/22, a copy of which appears as Appendix I in the Minute Book.

RESOLVED to approve the risk register for 2021/22.

FC022

Calendar of Meetings

Members noted the draft Calendar of Meetings for 2021/22, a copy of which appears as Appendix J in the Minute Book.

RESOLVED to defer the approval of the Calendar of Meetings to enable consultation with Committee Chairs and review at the next Full Council scheduled for 9 June 2021. The Environment & Planning Committee meeting will also take place on 9 June 2021.

The meeting closed at 8.41pm

Signed.....

Date.....

Chair of the Council