

# CENTRAL SWINDON NORTH PARISH COUNCIL

## FULL COUNCIL MEETING

Minutes of the Annual Parish Council Meeting held at Pinetrees Community Centre, The Circle, Pinehurst, SN2 1QR on Wednesday 16 June at 7.00pm.

**Present** Cllr Telcy Araujo  
Cllr Marilyn Beale  
Cllr Ian Edwards  
Cllr Paul Exell  
Cllr Steph Exell (Chair)  
Cllr Mick Lucas (Vice Chair)  
Cllr Daniel Miller  
Cllr David Patey  
Cllr James Yeowell

**Officers** Andrew Briggs (Estates Manager)  
Aaron Cripps (Libraries Manager – via zoom)  
Johanna Edwards (Press & Marketing Officer – via zoom)  
Andy Reeves (Parish Clerk)  
Jodie Smart (Head of Finance & Governance – via zoom)

**Public** None

**FC023** **Apologies**

Apologies were received from Cllr P Baker and Cllr K Small.

Cllr J Ballman, Cllr R Ballman and Cllr W Stone attended the meeting via zoom link but were unable to vote on items as they were not at the meeting in person.

**FC024** **Declarations of Interest**

The Chair advised that the Environment and Planning Minutes for 26<sup>th</sup> May 2021 included a planning application relating to the Moredon Sporting Hub application. All members declared an interest due to the Parish Council taking over as the operator of the site when the build project is completed.

**FC025** **Minutes of Previous Meetings**

**RESOLVED** that the minutes of the meetings held on 17<sup>th</sup> March 2021 and 19<sup>th</sup> May 2021 be approved as a true and correct record.

The Chair noted that the extraordinary meeting mentioned in 17<sup>th</sup> March 2021 Minutes did not happen as it was no longer required.

**FC026** **Environment & Planning Committee**

**RESOLVED** that the minutes of the Environment & Planning Committee meetings held on 3<sup>rd</sup> March 2021, 7<sup>th</sup> April 2021 and 5<sup>th</sup> May 2021 be approved as a true and correct record.

The Minutes of meeting held on 26<sup>th</sup> May 2021 were deferred until the next meeting due to a missing page.

- FC027**      **Finance & General Purposes Committee**  
**RESOLVED** that the minutes of the Finance & General Purposes Committee on 2<sup>nd</sup> March 2021, 6 April 2021 and 1 June 2021 be approved as a true and correct record with the following amendments:
- Cllr D Patey being removed from the attendance list in the Minutes of the 2<sup>nd</sup> March 2021.
- To add the following to Minute FGP005 for the Minutes of 1<sup>st</sup> June 2021 :  
Cllr J Rodrigues requested that any reports proposing a revenue expenditure, provides the existing level of expenditure, proposed increase and any impact on the parish precept.
- FC028**      **Leisure & Recreation Committee**  
**RESOLVED** that the minutes of the Leisure & Recreation Committee on 9<sup>th</sup> March 2021 and 13<sup>th</sup> April 2021 be approved as a true and correct record.
- FC029**      **Community Wellbeing**  
**RESOLVED** that the minutes of the Community Wellbeing Committee on 3<sup>rd</sup> March 2021 and 7<sup>th</sup> April 2021 be approved as a true and correct record.
- FC030**      **Terms of Reference & Delegation Scheme**  
Members noted the draft Terms of Reference & Delegation Scheme, a copy of which appears as Appendix A in the Minute Book.
- RESOLVED** to approve the Terms of Reference and Delegation Scheme as per Appendix A.
- FC031**      **Councillor Allowances**  
Members noted the report of the Clerk regarding Councillor Allowances for 2021/22, a copy of which appears as Appendix B in the Minute Book, and the recommendation of the Finance & General purposes Committee that:  
In line with Officers not having a pay rise in 2021/22, Council does not increase the Members Allowance in 2021/22.
- RESOLVED** to approve the recommendation of the Finance & General Purposes Committee that in line with Officers not having a pay rise in 2021/22, Council does not increase the Members Allowance in 2021/22.
- FC032**      **2020/21 Year End Accounts**  
Members noted the year-end accounts, a copy of which appear as Appendix C in the Minute Book and the recommendation of the Finance & General Purposes Committee to approve the document.
- RESOLVED** that the Year-End accounts for 2020/21 be approved.
- FC033**      **Calendar of Meetings 2021/22**  
Members noted the draft calendar of meetings for 2021/22, a copy of which appears as Appendix D in the Minute Book.
- RESOLVED** to approve the calendar of meetings for 2021/22.
- FC034**      **Parish Vision**  
Members noted the verbal report of the Clerk regarding the Parish Vision.

The Clerk presented the parish vision, a copy of which appears as Appendix E in the Minute Book and gave a verbal explanation of the elements which are contained within it.

*The Chair suspended Standing Orders at 7.42pm to hear representation from Cllr J Ballman via zoom.*

Cllr J Ballman expressed that some of the duties within the Parish Vision would fall within the remit of Swindon Borough Council and that the Parish Council should only take responsibility for works or projects where there is available budget. The Clerk agreed that the Parish should only commit to works where it has a power or duty to do so and allocated budget or sourced funding elsewhere.

*The Chair reinstated Standing Orders at 7.47pm.*

There was further discussion around Parish responsibilities and the role the Parish Council can play in community engagement projects.

*The Chair suspended standing orders to take representations from Cllr J Ballman at 7.56pm.*

Cllr J Ballman commented that some of the Parish Councillors were also Ward Councillors for Swindon Borough Council and would sometimes have conflicting views on an items dependant on which democratic mandate they are representing.

*The Chair reinstated Standing Orders at 7.58pm.*

Action: Clerk to circulate the Parish Vision presentation.

**FC035**

**Exclusion of Press and Public**

**RESOLVED** that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded during consideration of the following items on the basis of **Commercially Sensitive Matters**.

**FC036**

**Capital Expenditure**

Members noted the report of the Estates Manager regarding expenditure on capital items for various Changing Rooms, a copy of which appears as Appendix F.

*The Chair suspended Standing Orders at 8.03pm to take representations from Cllr R Ballman.*

Cllr R Ballman stated that she was still waiting for costs for works to Gorse Hill Community Centre.

*The Chair reinstated Standing orders at 8.03pm.*

The Estates Manager responded that he had contact the Community Centre Management Committee but they had not responded so the site survey had been completed and costs will be available soon.

*The Chair suspended Standing Orders at 8.05pm to take representations from Cllr R Ballman.*

Cllr R Ballman stated that the funds for the works to the Gorse Hill Community Centre are from S106 monies rather than the capital budgets.

The Chair reassured Cllr R Ballman that Council wouldn't want to see the money spent anywhere else.

*The Chair reinstated Standing Orders at 8.06pm.*

**RESOLVED** to approve the capital expenditure as detailed in Appendix E.

Cllr J Rodrigues abstained from voting.

The meeting closed at 8.07pm

Signed.....

Date.....  
Chair of the Council