

# **CENTRAL SWINDON NORTH PARISH COUNCIL**

## **FULL COUNCIL MEETING**

Minutes of the Full Council Meeting held at  
Pinetrees Community Centre, Pinehurst, Swindon SN2 1QR  
on Wednesday 16<sup>th</sup> February 2022 at 7.00pm.

### **Present**

Cllr Paul Baker  
Cllr John Ballman  
Cllr Ray Ballman  
Cllr Marilyn Beale  
Cllr Ian Edwards  
Cllr Paul Exell  
Cllr Steph Exell (Chair)  
Cllr Mick Lucas (Vice Chair)  
Cllr Dan Miller  
Cllr David Patey  
Cllr Javes Rodrigues  
Cllr Kevin Small  
Cllr Will Stone  
Cllr James Yeowell

### **Officers**

Andrew Briggs (Estates Manager) (Via Zoom)  
Johanna Edwards (Press & Marketing Officer) (Via Zoom)  
Andy Reeves (Parish Clerk)

### **Public**

None.

### **FC133**

#### **Apologies**

None.

### **FC134**

#### **Declarations of Interest**

Cllr J Ballman declared interests as a Member of the RSPB and HBUF.

Cllr M Beale declared an interest as a Member of the Penhill Orchard.

### **FC135**

#### **Minutes of Previous Meetings**

The Chair presented the minutes of the meeting held on 19<sup>th</sup> January 2022 to be approved as a true and correct record.

### **FC136**

#### **Environment & Planning Committee**

The Committee Chair presented the minutes of the Environment & Planning Committee meetings held on 19<sup>th</sup> January and 2<sup>nd</sup> February 2022 to be approved as a true and correct records.

### **FC137**

#### **Finance & General Purposes Committee**

The Committee Chair presented the minutes of the Finance & General Purposes Committee meetings held on 1<sup>st</sup> February 2022 to be approved as a true and correct

record.

**FC138**      **Leisure & Recreation Committee**

The Committee Chair presented the minutes of the Leisure & Recreation Committee meeting held on 6<sup>th</sup> January 2022 to be approved as a true and correct record.

**FC139**      **Community Wellbeing Committee**

The Committee Chair presented the minutes of the Community Wellbeing Committee meeting held on 2<sup>nd</sup> February 2022 to be approved as a true and correct record.

**RESOLVED** that all minutes listed from FC135 to FC139 be approved as a true and correct records with the amendment of removing Cllr S Henderson from the attendance list of the Community Wellbeing Committee Minutes.

**FC140**      **Facilities Operating Costs**

Members **NOTED** the report of the Estates Manager regarding the facilities operating costs, a copy of which appears as Appendix A in the Minute Book.

There was some discussion over whether rents for the Parish Council Offices should be charged and included within the Pinetrees Community Centre income. The Estates Manager confirmed that this is not currently the case.

The Clerk confirmed that there is a working group of Officers currently working on income generation ideas.

**RESOLVED** that rents should be charged for the Parish Council Offices.

**FC141**      **CIL Expenditure Policy**

Members **NOTED** the draft CIL Expenditure Policy, a copy of which appears as Appendix B in the Minute Book.

Members discussed at length, the ethos of the draft policy to allocate set portions of CIL income to the originating wards.

Cllr K Small, proposed an amendment to paragraph 2.1.6:

All CIL expenditure Finance & General Purposes and Full Council Council as per the Council's Terms of Reference.

**RESOLVED** to approve the CIL Expenditure Policy with the amendment to paragraph 2.1.6 as follows:

All CIL expenditure must be approved by Finance & General Purposes and Full Council as per the Council's Terms of Reference.

**FC142**      **Future Transfer of Assets**

Members **NOTED** the report of the Clerk regarding the future transfer of assets, a copy of which appears as Appendix C in the Minute Book.

Cllr K Small proposed that the second recommendation within the report be amended to:

To confirm as part of the 2023/24 budget setting process a planned dilapidation maintenance programme and its funding from 2023/24 onwards is adopted.

Cllr J Ballman proposed that another option of using CIL funds to maintain assets. The Chair responded that the CIL policy had now been approved and allocation of funds should be allocated accordingly.

**RESOLVED** to enable the continuation of pending asset transfers to:

- Refine parameters for the adoption of pending pre-approved leases within 2022/23 only, to include only those assets where 2022/23 pro-rata estimates of pending maintenance cost, underwritten by the current landlord has been secured satisfactorily to the Council.
- To confirm as part of the 2023/24 budget setting process a planned dilapidation maintenance programme and its funding from 2023/24 onwards is adopted.

*Cllr P Baker left the meeting at 8.48pm.*

**FC143**      **Adoption of Moredon & Raybrook Wildflower Meadow**

Members reviewed the September 2021 resolution to proceed with the lease of the Moredon & Raybrook Wildflower Meadows in light of the 2022/23 budget approval.

The Clerk confirmed that due to the resolution at FC142 he will request a transfer of £1,600.00 from Swindon Borough Council to cover the hire of a Hay Baler.

*Cllr K Small requested that agenda items 13, 14 and 15 be held in public, the Chair agreed.*

**FC144**      **Facilities Hire Charges Pricing Review**

Members **NOTED** the report of the Estates Manager regarding the facilities hire charges pricing review, a copy of which appears as Appendix D in the Minute Book.

**RESOLVED** to approve the facilities hire charges as set out in Appendix D.

**FC145**      **Adult Football Pricing Review (22/23 Season)**

Members **NOTED** the report of the Estates Manager regarding the adult football pricing review for the 2022/23 season, a copy of which appears as Appendix E in the Minute Book.

**RESOLVED** to approve the adult football pricing as set out in Appendix E for the 2022/23 football season with the amendment that the Leisure and Recreation Committee monitor the condition of the changing facilities after games during 2022/23 and write to leagues to warn them that pitch fees may substantially increase in 2023/24 if extra cleaning provisions are required.

**FC146**      **American Football Pricing Review (22/23 Season)**

Members **NOTED** the report of the Estates Manager regarding the American Football pricing review for the 2022/23 season, a copy of which appears as Appendix F in the Minute Book.

**RESOLVED** to approve the pricing as per Appendix F for the American Football 2022/23 season.

**FC147**

**Exclusion of Press and Public**

**RESOLVED** that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive arrangements) (Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following items on the basis of Staffing & commercial confidentiality.

**FC148**

**Head of Finance & Governance Recruitment**

**RESOLVED** to approve the Staffing Panel to recruit a replacement Head of Finance & Governance.

The meeting closed at 9:23pm

Signed.....

Date.....

Chair of the Council.