

# **CENTRAL SWINDON NORTH PARISH COUNCIL**

## **FULL COUNCIL MEETING**

Minutes of the Full Council Meeting held virtually via Zoom  
on Wednesday 15 September 2021 at 7.00pm.

Due to increased levels of Covid-19 the meeting was held virtually. All decisions are delegated to the Clerk in accordance with Terms of Reference and Standing Orders. All delegated decisions will be approved at the next physical Full Council meeting.

- Present** Cllr John Ballman  
Cllr Ray Ballman  
Cllr Marilyn Beale  
Cllr Ian Edwards  
Cllr Paul Exell  
Cllr Steph Exell (Chair)  
Cllr Mick Lucas (Vice Chair)  
Cllr David Patey  
Cllr Javes Rodrigues  
Cllr Kevin Small  
Cllr Will Stone  
Cllr James Yeowell
- Officers** Gladys Barr (Grants Officer)  
Aaron Cripps (Libraries Manager)  
Johanna Edwards (Press & Marketing Officer)  
Andy Reeves (Parish Clerk)  
Jodie Smart (Head of Finance & Governance)
- Public** There were no members of the public present.
- FC068** **Apologies**  
Apologies were received from Cllr Raj Patel.
- FC069** **Declarations of Interest**  
Cllr J Ballman declared interests as a Member of the RSPB and HBUF.  
  
Cllr M Beale declared interests in Penhill Orchard and Seven Fields Nature Reserve.
- FC070** **Minutes of Previous Meetings**  
**RESOLVED** that the minutes of the meetings held on 18<sup>th</sup> August 2021 be approved as a true and correct record.  
  
Cllr K Small questioned why the current meeting was being held via Zoom and not in person as per the current legislation.  
  
The Clerk and Chair responded that they had deemed holding this meeting virtually the safest option when considering the current Covid-19 infection rates and the fact that Full Council will be meeting again for the Extra-ordinary Full Council meeting on 21 September 2021. The Clerk confirmed that all decisions made virtually will be ratified at the October Full Council meeting.

The Chair also commented that there had been issues with sound during the hybrid meetings and that the Clerk was purchasing individual desk microphones for the next full council meeting, so that all present and attending virtually could hear the discussions.

Cllr J Rodrigues asked why the two meetings were not merged so that the Full Council were only meeting once. The Chair confirmed that the Extra-ordinary meeting was set to discuss the governance and public works loan application for the Moredon Sports Hub which were very important decisions with a lot of information to digest and therefore warranted a meeting dedicated to those decisions.

**FC071**      **Environment & Planning Committee**  
**RESOLVED** that the minutes of the Environment & Planning Committee meetings held on 26<sup>th</sup> May 2021, 21<sup>st</sup> July, 4<sup>th</sup> August, 18<sup>th</sup> August and 1<sup>st</sup> September 2021 be approved as a true and correct record.

**FC072**      **Finance & General Purposes Committee**  
**RESOLVED** that the minutes of the Finance & General Purposes Committee meetings held on 21<sup>st</sup> July and 7<sup>th</sup> September 2021 be approved as a true and correct record.

**FC073**      **Leisure & Recreation Committee**  
**RESOLVED** that the minutes of the Leisure & Recreation Committee meetings held on 22<sup>nd</sup> June, 14<sup>th</sup> July and 27<sup>th</sup> July 2021 be approved as a true and correct record.

**FC074**      **Budget Review**  
Members noted the summary income and expenditure against budgets report to July 2021, a copy of which appears as Appendix A in the Minute Book.  
Cllr Rodrigues questioned why Members had recently been asked if they would like to use some of their Ward Allowance for seasonal bulb planting when there was already £10,000.00 allocated in the budget. The Chair of Finance & General Purposes Committee replied that the £10,000.00 budget would be allocated to sites by the Environment & Planning Committee and that some Members may wish to purchase bulbs for sites not allocated in this process.

**FC075**      **Maintenance Management Plan**  
Members NOTED the presentation by the Clerk regarding the Maintenance Management Plan, a copy of which appears as Appendix B in the Minute Book.

There was some discussion around the financial arrangements to complete the works that would be listed in the maintenance management plan. The Chair of the Finance & General Purposes Committee confirmed that there was currently an Ear Marked Reserve for major capital expenditure on assets and that this was an item for discussion during budget setting.

**FC076**      **Christmas Lighting**  
Members NOTED the report of the Estates Manager regarding the recommendations from the Leisure & Recreation Committee regarding the Christmas lights in December 2021, a copy of which appears as Appendix C in the Minute Book.

Cllr K Small requested that the proposed 9 motifs for Rodbourne be increased to 14 as agreed at the Leisure & Recreation Committee meeting. After some discussion around the available funds, Cllr Small proposed that the difference between the cost for the additional 5 motifs and the budget be sourced from his Ward Allowance.

**RESOLVED** to install 2021 Christmas lighting as follows:

- **Rodbourne Road shopping precinct** – 14 column motifs - £4,900.00
- **Pinetrees Community Centre icicles** – £350.00
- **Gorse Hill Festoon lighting** – Community Centre - £1,370.00
- **Rodbourne Cheney** – Blair Parade light column motifs – 7 columns - £2,450.00
- **Clive Parade** – 7 Columns - £2,450.00

Total - £11,520.00 + VAT (Budget: EMR Christmas Lighting, £10,000.00 available).

The additional £1,520.00 over the allocated budget to be sourced from Cllr K Small's Ward allowance.

**FC077**

**Library Grant**

Members NOTED the grant application from the Central Swindon North Parish Library & Leisure Trust, as presented by the Libraries Manager (a copy of which appears as Appendix D in the Minute Book) and recommendation of the Finance & General Purposes Committee.

**RESOLVED** to approve the grant application from the Central Swindon North Parish Library & Leisure Trust for £51,407.89 (Budget: Library Grant, £55,000.00 available).

*The Chair reminded Members that 21<sup>st</sup> September 2021 is the deadline for Parish Newsletter articles to be submitted to the Press & Marketing Officer.*

The meeting closed at 8.01pm

Signed.....

Date.....

Chair of the Council.