

CENTRAL SWINDON NORTH PARISH COUNCIL

LEISURE & RECREATION COMMITTEE MEETING

Minutes of the meeting held at Pinetrees Community Centre at 7pm on Thursday 6th January 2022.

Present Cllr T Araujo (Non Committee Member – Online)
Cllr J Ballman
Cllr M Beale (Online)
Cllr M Lucas (Chair)
Cllr J Yeowell (Online)

Officers A Briggs (Estates Manager)
A Reeves (Parish Clerk)
J Smart (Head of Finance and Governance)

Public M Ware (Idverde Contract Manager)

Meeting started at 7.00pm.

LR076 **Apologies**
Cllr P Baker
Cllr S Exell
Cllr P Exell
Cllr R Patel
Cllr D Patey

LR077 **Notice:** The meeting held in person was not Quorate. Therefore, any decisions made are to be ratified at the next physical Full Council meeting.

LR078 **Declarations of Interest & Applications for Dispensation**
Cllr J Ballman declared a non-pecuniary interest in the Hreod Burna Urban Forest (HBuF) and the Royal Society for the Protection of Birds (RSPB).

LR079 **Minutes of the Previous Meeting**
The Estates Manager presented the minutes of the previous meeting of the 02.12.21.

The Chair asked for comments.

Cllr J Yeowell raised a matter of accuracy within item LR074. Word correction from 'sole' to 'Solve'.

Cllr J Ballman queried the status of the canopy cover project for Pinetrees Community Centre.

The Estates Manager advised the project was ongoing.

Cllr T Araujo joined the meeting at 7.06pm.

Cllr J Yeowell requested an update on item LR071, regarding an insurance line within the budget.

Members were advised that SBC had been contacted and had informed the Clerk that this cost was associated with the lift insurance for Pinetrees Community centre. However, this was being further checked.

Members voted in favour to approve the minutes.

RESOLVED that with the advised amendments the minutes of the Leisure & Recreation Committee meeting held 2nd December 2021 be approved as a true and accurate record and are to be ratified at the January 2022 Full Council meeting.

LR080 **Project Planner Update**

The Estates Manager provided Members with a verbal update on a number of outstanding and completed projects.

Key updates pertained to:

- Southbrook Changing Rooms Guttering and Roof repairs – Completed
- Mannington Changing Rooms Guttering and Roof repairs – Completed
- Mannington Changing Rooms Electrical works to be completed WC 10th Jan 2022
- Gorse Hill Community Centre Replacement doors – Completed bar 1 x set outstanding.
- Even Swindon remedial works – Completed
- Moredon Community Centre boiler installation – Completed.

The Estates Manager updated Members on outstanding Ward Cllr projects.

Members noted the update.

LR081 **Grounds & Street Cleansing**

M Ware provided Members with a verbal update on the current grounds schedule. This pertained mainly to hedge cutting and shrub work.

M Ware advised that the current work schedule is on track, and that any spare capacity would be used to carry out work in alleyways.

Comment was given to the persistent issues seen with littering.

The Estates Manager asked M Ware for an update with regard to the waste issues seen in the Gorse Hill area.

M Ware provided response.

The Parish Clerk commented on the litter and fly tipping issues seen over the festive period in the Gorse Hill area, and recommended a meeting be set up with SBC to seek support in tackling the issue with a long term solution.

Comment was given to the need for enhanced enforcement measures to be put in place.

Cllr J Ballman spoke on the adoption of wheelie bin receptacles in the St Pauls Area, and remarked that many of these issues seen are the responsibility of Swindon Borough Council.

Cllr J Ballman gave praise to the work of the IDV team.

The Parish Clerk raised the need for training for Idverde Acorn system, and extending a log in to other Cllrs who may wish to view the workload information.

Action – To arrange a meeting with SBC officers to discuss support, joint working and enforcement.

Action – M Ware to provide training on how to use the Idverde Acorn system and enquire as to setting up of additional system accounts.

Members noted the update.

M Ware left the meeting at 7.22pm

Members noted the date of the Grounds & Street Cleansing Working Group being held on 18th January 2022 at 6pm.

LR082 Final Leisure & Recreation Budget 22/23 Review

The HoF&G shared the budget on screen for members to view.

The HoG&F provided Members with an overview of the budget and key lines.

Cllr M Lucas queried what the total amounts were for each option relating to the precept increases.

The % amounts were provided.

Cllr J Ballman asked what the precept increase amount would be should the Parish stick with the status quo.

It was explained this would be option 1 within the budget, at an increase of 6.36%

Cllr J Ballman commented on the incoming substantial rise of living costs.

Cllr J Yeowell queried whether rising costs had been factored in to budget setting.

It was confirmed the increased costs had been factored in to the budget setting.

The HoF&G asked whether SBC had announced their % increase rate.

Discussion was held around the Planned Preventative Maintenance (PPM) program.

Members noted the item.

The HoF&G left the meeting at 7.31pm

LR083 Chippenham Close Community Centre Lease

The Estates Manager informed Members that a draft copy of the Chippenham Close Community Centre Lease had been received from Swindon Borough Council, and that the document and its terms were being reviewed.

Members noted the update.

LR084 Keep Swindon Tidy Event 8th & 9th January 2022

The Estates Manager provided Members with details of 2 litter pick events taking place as part of the 'Keep Swindon Tidy' weekend.

Cllr J Ballman raised a request for litter picking to take place in Cricklade Road.

Action - The Estates Manager to follow up about a litter pick event on Cricklade Road.

Members noted the item.

LR085 Exclusion of Press and Public

RESOLVED – that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded during consideration of the following items on the basis of **Commercially Sensitive Matters**.

Cllr J Ballman queried why items were taken below the line, when the matter is in regard to public spending.

The Estates Manager advised that due to the commercial sensitivity nature of the quotations, they are taken below the line to protect the contractor(s) who have submitted them.

The meeting recording stopped at 7.36pm

LR086 Asset Remedial / Repairs

The Estates Manager presented members with a number of quotations relating to the following three remedial project:

- 1) Mechanical work at Penhill Changing Rooms
- 2) Electrical work at Penhill Changing Rooms
- 3) Mechanical work at Moredon & Rodbourne Cheney Library

Members discussed the items and recommended for the works to proceed. Requesting the quotations be put forward to January 2022 Full Council for approval.

Action – that the remedial works be presented for approval at January 2022 Full Council.

The Chair informed members of discussions between Parish Officers and SBC regarding planters and associated trees that are to be reinstated at Clive Parade Shopping precinct.

Further information to follow.

The meeting closed at 7.45pm

Signed.....

Date.....

Chair of the Leisure & Recreation Committee