

CENTRAL SWINDON NORTH PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Minutes of the meeting held virtually, via Zoom
on Tuesday 1 February 2022 at 7.00pm.

- Present** Cllr John Ballman
Cllr Ray Ballman
Cllr Paul Exell
Cllr Steph Exell
Cllr Mick Lucas
Cllr Dave Patey (Vice Chair)
Cllr James Yeowell
- Officers** Andrew Briggs (Estates Manager)
Andy Reeves (Clerk)
Jodie Smart (Head of Finance & Governance)
- Public** None
- FGP100** **Apologies**
Apologies were received from Cllr Kevin Small.
- FGP101** **Declarations of Interest & Applications for Dispensation**
Cllr J Ballman declared a pecuniary interest as Member of HBUF (ref. Minute FGP107) and non-pecuniary interest as a Member of the RSPB.
- FGP102** **Minutes of Previous Meetings**
The minutes of the Finance & General Purposes (F&GP) Committee meeting held on Tuesday 4th January 2022 were reviewed and approved as a correct record of the meeting.
- FGP103** **Transaction Logs – December 2021**
Members noted that the Government Procurement Card (GPC) transaction logs for December 2021 had been checked by Cllr P Exell.
- FGP104** **Budget Reports – December 2021**
Members noted the summary income and expenditure against budgets report to December 2021, a copy of which appears as Appendix A in the Minute Book.
- FGP105** **Payments Lists**
Members noted the payment lists from December 2021, a copy of which appears as Appendix B in the Minute Book.
- RESOLVED** to approve the payment list from December 2021 totalling £46,913.42.
- FGP106** **Ward Allowance Update**
Members noted the balances of Ward Allowances at 26 January 2022, a copy of which appears as Appendix C in the Minute Book.

Ward Allowance Requests

Members considered the Ward Allowance requests from Members as follows:

Cllr P Exell, four new bins within Rodbourne Cheney totalling up to £1,600.00 and any remaining Ward Allowance budget to be allocated to the Rodbourne Cheney Play Area EMR (343) (£4,008.19 available).

RESOLVED that Cllr P Exell may use up to £1,600.00 of his Ward Allowance for four new bins within Rodbourne Cheney and that any remaining Ward Allowance budget be allocated to the Rodbourne Cheney Play Area EMR.

Cllr S Exell, one new bin within Even Swindon totalling up to £500.00 and any remaining Ward Allowance budget be allocated to Barnum Court Play Area (£5,000.00 available).

RESOLVED that Cllr S Exell may use up to £500.00 of her Ward Allowance for a new bin within Even Swindon and that any remaining Ward Allowance budget be allocated to Barnum Court Play Area.

Cllr D Patey, one new bin within Gorse Hill totalling up to £500.00 (£4,175.05 available).

RESOLVED that Cllr D Patey may use up to £500.00 of his Ward Allowance for a new bin within Gorse Hill.

Having declared a pecuniary interest, Cllr J Ballman left the meeting during the discussion and vote on the following item.

Cllr J Ballman, Tiny Forest Initiative (report attached) totalling up to £1,500.00 and £500.00 for an information board for the site (£4,480.00 available). Supported by Pinehurst Ward Member, Cllr J Rodrigues. Cllr J Rodrigues, Tiny Forest Initiative (report attached) to purchase trees, totalling £1,423.27 (£5000.00 available).

RESOLVED that Cllr J Ballman may use up to £1,500.00 of his Ward Allowance for fencing around the Tiny Forest Initiative and £500.00 for an information board at the Tiny Forest site. That Cllr J Rodrigues may use £1,423.27 of his Ward Allowance to purchase trees for the Tiny Forest Initiative.

Action: Clerk to confirm whether there is a right of way through the intended Tiny Forest site.

Action: Clerk to confirm the species of trees to be used and potential long term maintenance implications.

Cllr M Beale, blinds at John Moulton Hall totalling £94.30 (£4,516.00 available).

RESOLVED that Cllr M Beale may use £94.30 of her Ward Allowance for a blind for John Moulton Hall.

Cllr W Stone, replacement and additional play equipment within Medlar Close and Tovey Road play areas totalling up to £2,500.00. Replacement litter bin within Pinehurst/Ferndale border totalling up to £500.00 (£5,000.00 available). Supported by Ferndale Ward Member, Cllr J Yeowell.

Members discussed the siting of the play equipment and the bin and the fact that the bin was in the Ferndale Ward rather than in Cllr Stone's Ward (Pinehurst). Cllr Yeowell commented that he had planned allocation for his Ward Allowance and that the two other Ferndale Ward Members may wish to request the bin from their allowances.

RESOLVED that Cllr W Stone may use £2,500.00 of his Ward Allowance to install replacement and additional play equipment within Medlar Close and Tovey Road play areas.

FGP108 **Ear Marked Reserve Update**
Members noted balance of Ear Marked Reserves as at 31 December 2021, a copy of which appears as Appendix D in the Minute Book.

FGP109 **Quarter Three Budget Review**
Members noted the quarter three budget review which projects a year end underspend of £41,117.00, a copy of which appears as Appendix F in the Minute Book.

FGP110 **2020/23 Budget Review**
Members noted the 2022/23 budget review report, a copy of which appears as Appendix G in the Minute Book.

FGP111 **Clerks Delegated Authority**
Members noted the request from Cllr Steph Exell to review the Clerk’s delegated authority for standard spend of up to £1,000.00. Cllr S Exell stated that she felt the limit was too low and should be fully reviewed.

Members agreed that the Financial Regulations Working Party would review the Financial Regulations ahead of the Annual Council Meeting in May 2022.

The meeting closed at 8.02pm

Signed.....

Date.....
Chair of the Council