

ESTATES MANAGER UPDATE

1. CCTV – Southbrook Football pitches

Following approval Mark Stratford has been instructed to proceed with the installation of the camera. The purchase order has been provided and date of installation TBC.

2. Quotation to repair the broken door at St Marks Café

Quotation approved for works through ESS.

The doors have been ordered and I am hopeful of supply and fit before the end of May.

3. Christmas Lights – Cricklade Road

A site meeting was held with Sparkx on 3rd April to discuss options and pricing.

Report presented to F&S on 7th May for consideration.

Rodbourne also offered as a potential smaller site option.

Quotation for both sites positively received – Cllrs to decide on how project will be funded.

I am awaiting response from SBC about the use of the columns. They are carrying out structural testing at the end of May/beginning of June which will then allow for the final decision on whether this can go ahead.

4. Football Pitches

Draft proposal idea provided at May L&A for consideration and discussion.

5. Saint Marks Pétanque (Boules) Piste

Report presented to F&S on 7th May for the installation of enhanced security fencing around the Pétanque/Boules area.

Project approved by Cllrs.

Site meeting scheduled to commence project on 10th May with Meta Fencing.

6. 32 The Circle

Following discussions held in the asset working group on Friday 29th March; The Clerk and Estates Manager have requested that a 'cherry picked' list of essential works be chosen from the existing schedule (up to the value of the original proposed budget of £50k).

Furthermore, Cllrs have requested that the Clerk and Estates manager agree a lease extension with SBC for 5/10-years on a £4,000 a year term, which takes into consideration the Parish investment to improve the value of the asset.

Once the lease extension has been agreed. The Project Manager & Estates Manager will source quotations using local contractors to undertake the works in staged phases.

7. Pinecones Café

Estates Manager & Project Manager to meet with Café Manager on 14th May to review planned refit of the main kitchen at Pinetrees Community Centre with the intention that the kitchen area will become fit for use as a training facility.

8. Working Group – Reaching Communities

As requested by the Grants Manager & Parish Clerk; a working group will be set up to discuss possible funding options for a Reaching Communities bid.

Following a meeting held with the Grants Manager and Youth Worker; we are engaging with potential partners of the bid and I have requested to speak at the police community engagement meeting on 15th May for suggestion ideas towards identifying the gaps and find out what the needs are of the community.

9. Working Group – Grounds Maintenance Value for Money Review

I will shortly be confirming a date of the initial working group to commence discussions with SBC in order to review of the VfM report, an email will be sent inviting attendees.

10. Open Space Audit & Assessment review for SBC

Assisting the SBC with updating the open space audit, last carried out in 2014. Hakan and I visited 19 sites for review and completed the assessment forms. These are to be returned to the Borough before 15th May 2019 for their review.

Misc.

Fire Risk Assessment for Pinetree's (completed).

Electrical safety certification for Pinetree's (currently being undertaken).