

CENTRAL SWINDON NORTH PARISH COUNCIL – FINANCE & STAFFING COMMITTEE

PROJECTS UPDATE – 7th May 2019

1. John Moulton Hall

- The carpet in the Library Staff room will be replaced with vinyl flooring once the photocopiers have been relocated.
- The main hall wood block floor is showing signs of scratches from metal legged equipment being dragged across the floor. These scratches will be oiled to disguise them, but it is likely the floor will need a light sanding and re- oiling as part of an annual maintenance regime carried out during the summer period.
- The project will continue to be monitored for project defects during the Rectification Period until September 2019.

2. Churchward Allotments

- SBC Highways have been advised that the slow worms have been moved to a newt/reptile fenced refuge and that the car parking works within the allotments can now be undertaken.
- A start date for these works has not yet been agreed.

3. Even Swindon Community Centre, Jennings St.

- Due to SAS Ltd's contract manager being off ill, the contractor did not start on site until 8th April 2019.
- The re-surfacing of the main hall wood floor was due to be carried out during the community centre close down period from Friday 12th to Monday 15th April. The contractor missed these dates and the work had to be undertaken from Monday 15th to 19th April during the evening and night time to avoid cancelling pre-booked daytime and evening activities that week.
- Painting and decorating work has also had to be done around continuing daytime activities within the building and this has delayed progress on the project.
- Walls and ceilings have now been decorated. Gloss painting of doors, frames & skirtings is due to be carried out from Tuesday 7th May to Friday 10th May.
- The disabled toilet is due to have full height wall tiling carried out on Monday 6th May.
- The agreed library door and partition is due to be constructed from Tuesday 7th May.
- Replacement vinyl flooring is now due to be undertaken from Monday 13th May.
- The agreed automatic main hall double doorset is currently being manufactured and is due to be installed at the end of May 2019.
- It should be noted that the management committee at the community centre have expressed disappointment and disapproval of the way the project has been undertaken.

4. 32 The Circle

- This project is now the subject of a strategic review and a report is due to be brought to a future meeting of this committee.

5. Western Community Centre

- The flooring work has been undertaken by Steve Cooney Flooring for the sum of £9,878.06 excluding VAT.
- The asbestos removal work has been completed by Swindon Asbestos Surveying Ltd for the sum of £1,594.00 +VAT.
- The flooring works have been carried out in three phases as follows:
 - PHASE 1: Sunday 31st March to Friday 5th April 2019
 - Kitchen - remove asbestos containing brown floor tiles
 - Toilets & Meeting (Store) Room - remove asbestos containing brown floor tiles
 - Small Hall - remove existing blue floor tiles & prepare for new & latex floor & lay new Polyflor vinyl sheeting to floor
 - Kitchen - prepare for new & latex floor & lay new Polyflor vinyl sheeting to floor
 - PHASE 2: Monday 8th April to Friday 12th April 2019
 - Toilets - prepare for new & latex floor & lay new Polyflor vinyl sheeting to floor
 - Meeting (Store) Room - prepare for new & latex floor
 - PHASE 3: Monday 29th April to Friday 10th May 2019
 - Foyer & Corridor & Office - remove existing blue floor tiles & prepare for new & latex floor & lay new Polyflor vinyl sheeting to floor
 - Meeting (Store) Room - lay carpet tiles to floor
- A site meeting has been held with Smiths Roofing to obtain a quote for replacing the existing corrugated roofing. This quote is awaited.
- Two other roofing contractors have been approached for quotations but to date no site meetings have taken place and no quotes have been received.

6. Rodbourne Farm Allotments (Barnfield Close)

- The new stoned area for car parking within the allotments was carried out by Linnet Construction Ltd for the sum of £7,132.75 +VAT.
- Sadly, Rockstone Surfacing (the 'Hotel' SBC approved road contractor) was not willing to carry out the vehicle crossing free of charge. As a result, it was agreed they should carry out the work for the sum of £1,700 +VAT. The lowest quote received from another SBC approved contractor was £2,600 +VAT. This work was finally completed on Wednesday 1st May 2019.
- Rockstone Surfacing did however supply free of charge leftover grit from the hotel works which the allotment holders have spread over the new allotment car parking area.
- This project is now complete.

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Project Manager