

CENTRAL SWINDON NORTH PARISH COUNCIL – FINANCE & STAFFING COMMITTEE

PROJECTS UPDATE – 5th June 2018

1. Chapel Street Toilets

- RWR Ltd completed work on site 3rd May 2018.
- Work will be monitored, and any defects corrected by RWR Ltd, until August 2018
- We have had a report of graffiti in the gent's toilet on a timber cubicle door frame which will be painted over
- Front Sign is due to be installed on Wednesday 6th June – lighting will then be installed to illuminate the sign
- Parish Manager will then arrange an opening ceremony

2. John Moulton Hall

- Project was advertised on the government's "Contracts Finder" website in accordance with public sector procurement rules on 4th May 2018 with quotations to be returned to the Parish Council by 5th June 2018.
- Quotations have now been received from contractors and will be checked and analysed to identify a "Preferred Contractor" who will be invited to carry out the works.
- A Refurbishment Asbestos Survey has been ordered and the proposed scheme sent to SBC Building Control for comment.
- A site visit will be arranged on site to go through the proposed works with stakeholders prior to reporting back on the final scheme with costs at the July 2018 committee meeting.
- Subject to committee approval, it is intended that works commence on site in July and continue until September 2018.

3. Pembroke Gardens Changing Rooms

- Quattro Design Architects have been asked to provide a quote for developing their feasibility scheme design shown at the last meeting on 1st May 2018 as follows:
 - Technical Design including Cost Planning, Health & Safety, Structural, Mechanical & Electrical Engineering - in the sum of £8,527 + vat
- This would enable the scheme to be fully designed and costed and be ready for discussion with potential funders. Drawings and documents would also be produced to enable tenders to be sought whenever the scheme is approved by this committee.
- Quattro Design Architects have also been asked to provide a quote for administering the construction phase of the project should it go ahead as follows:
 - Construction to Handover and Close Out including Cost Control, Health & Safety, Structural, Mechanical & Electrical Engineering – in the sum of £4,078 + vat
- No further design work has been commissioned.

4. Even Swindon Community Centre, Jennings St.

- A meeting was held on 29th May 2018 to discuss maintenance and repair works at the premises.
- The following works were identified:
 - Entrance Area
 - Redecorations
 - Replace vinyl floor coverings
 - Corridor walls – making good walls damaged by leaking pipes in both gents & ladies toilets
 - Main Hall
 - Redecoration including at high level
 - Sand and re-finish timber sprung flooring
 - Check and overhaul existing convactor heaters
 - Replace high level lighting with LED lights
 - Replace entrance doors with Automatic Swing aluminium doors
 - Library
 - Form new lobby with entrance doors
 - Conference Room
 - Redecorations
 - Replace carpet tile flooring
 - Replace lighting with LED lights
 - Kitchen
 - Redecorations
 - Gents / Ladies / Disable Toilets
 - Deep Clean sanitary appliances, walls and floors
 - Redecorations
 - Provide mechanical extraction
 - Replace radiators
 - Replace lighting with LED lights
 - Externally
 - Cut back or remove vegetation
 - Redecorations

Marcus Szczepanek

Project Manager