

## Purchasing Card - Transaction Log

Name **ANDREW REEVES**  
 Business Area **PARISH MANAGER CARD**

Month **Jan-18**  
 Period from/to: **01-01-18 to 31-01/18**

Reference	Description of Goods	Supplier	Nominal Code	Delivered (date)	Amount (net)	VAT	Amount (gross)	Statement £	Authorised
1	UNIFORMS	MICHAELS WORKWEAR		1/2	£337.40	£67.48	£404.88	£404.88	AR
2	WASHROOM SERVICES	PHS		1/3	£484.99	£97.00	£581.99	£581.99	AR
3	WASHROOM SERVICES	PHS		1/16	£377.20	£75.44	£452.64	£452.64	AR
4	WASHROOM SERVICES	PHS		1/16	£377.20	£75.44	£452.64	£452.64	AR
5	MICROSOFT OFFICE LICENCES	PHS		1/17	£47.00	£9.40	£56.40	£56.40	AR
6	BOMB REST CENTRE- HOT FOOD	COOPERATIVE		1/18	£20.64	£4.13	£24.77	£24.77	AR
7	BARCLAYCARD MACHINE TILL ROLLS	TILLROLLSUP		1/19	£9.26	£1.85	£11.11	£11.11	AR
8	HEATERS	ARGOS		1/22	£78.27	£15.65	£93.92	£93.92	AR
9	CONFERENCE BOTTLED WATER BMACK	ONESTOP		1/23	£3.33	£0.67	£4.00	£4.00	AR
10	ADMIN ASSISTANT ADVERTISEMENT	NEWSQUEST MEDIA		1/23	£139.50	£27.90	£167.40	£167.40	AR
11	S2 BUILDING REGS APPLICATION- MOREDON LIBRARY	SBC		1/31	£301.00	£60.20	£361.20	£361.20	AR
				<b>Total</b>	<b>£2,175.79</b>	<b>£435.16</b>	<b>£2,610.95</b>	<b>£2,610.95</b>	