

CENTRAL SWINDON NORTH PARISH COUNCIL

AG10 Cllr Moffatt Office360 Payment

13th November 2017

1. Introduction

Central Swindon North Parish Council are still without the electronic means for low value high volume transactions.

The Parish Manager has applied for a Government Procurement Card (GPC) underwritten as a Crown Commercial agreement which will enable transactions to take place with Merchants whom utilise VISA as a merchant service.

2. Report Details

There has been some delay in establishing the new Parish Office IT infrastructure with a view to 'tying' in ICT infrastructure with that of the new Libraries.

There was a small window of time where the ICT engineer was in Swindon where he was able to register the Councils .gov domain for Microsoft email. The registration required the creation of three Microsoft Business accounts.

As the Parish Council had no means of electronic payment the only option available to Councillors was the use of a personal electronic payment card.

Cllr Moffatt purchased the three Microsoft Licences for clerk@centralswindonnorth-pc.gov.uk, deputyclerk@centralswindonnorth-pc.gov.uk, assets@centralswindonnorth-pc.gov.uk using his personal Credit Card.

The total cost of the three licences was £406.08. A cheque from the Parish Council has been raised for this amount and will be signed by Cllr John Ballman & Cllr Steve Henderson.

Questions on this paper should be directed to:
clerk@centralswindonnorth-pc.gov.uk