

CENTRAL SWINDON NORTH PARISH COUNCIL

Parish Christmas Giving Box Scheme

2nd November 2017

1. Introduction

The Parish Manager suggested the Parish may wish to look into the possibility of setting up a Parish “Christmas Giving Box” Scheme. The aim of this scheme is to give something to the older generation who may be on their own, housebound, vulnerable or struggling financially over the Christmas period.

2. Report Details

2.1. Having identified that within the Parish this would be a benefit to some of our Parishioners, Bernice Mack made contact with Caroline Roberts the Assistant Clerk of Haydon Wick Parish Council to discuss how they run their “Christmas Parcel” scheme which has been running for a number of years.

2.2. A list of items were drawn up for what could be included in the box, see appendix A.

2.3. It was discussed the criteria for people who would be able to qualify for the scheme. It was suggested that they would be over 65, live permanently within the parish, maybe struggling, housebound and not live within a sheltered care unit.

2.4. The way we would be able to find out who within the Parish would benefit from the scheme would be by doing a nomination or self-fill form, These could be downloaded off the Parish web site, They could come into the Parish office at Pinetrees and collect the forms or we could email them out to people who ask for them See Appendix B

2.5. The cost of the contents in each box was suggested at £10 and a limit of up to 80 boxes for this year. Also an added item that was suggested for each box was a Christmas card from the Parish, The Greeting Card Company would charge £113.34 for 80 personalised inside with our own message or the parish can design and sign them themselves that price is to be agreed on . To put the contents in, cardboard boxes was thought to be the right choice, these are being given to the parish free of charge but would look so much more presentable if they were gift wrapped in Christmas paper for £30.

3. Recommendations

3.1. That Councillors approve a request to spend £10 for 80 food boxes. £800.00

3.2. That Councillors approve a request to spend £30 for Christmas Wrapping Paper

3.3. That Councillors approve a request to spend £113.34 for Message Cards.

Total Requested: £943.34

Appendix A - Christmas Giving Box Suggestions

Tea/coffee/ sugar

Hot chocolate sticks

Christmas pudding/mince pies

Tinned cream or Tinned Custard

Chocolates/Sweets

Tinned Soup (vegetarian option if needed)

Tinned Meat/Fish (Tuna, corned beef,)

Biscuits

Small jam/marmalade

Packet pasta

Christmas cracker



Swindon Central North Parish Council

Christmas Giving Box

Nomination Form



Appendix B

Do you know someone who lives permanently in the Parish who would benefit from a Christmas Hamper? The Parish Council are currently accepting nominations for our 2017 Parish 'Christmas Giving Box' Scheme. Nominations can be accepted for any resident over the age of 65 who lives within the Parish and does not live within a sheltered care unit.

We are particularly keen to receive nominations from residents who may live alone. Could your neighbour benefit from a hamper? Perhaps your work places you in contact with potentially vulnerable residents within our Parish?

Name of person you are nominating:

Address of person you are nominating:

Reason you are nominating:

Your Name:

Your Tel number:

**Please return to the Parish Office at Pinetrees Community Centre, The Circle, Pinehurst, Sn2 1qr
No later than Monday 4th December 2017 Limited Boxes Available**

