

CENTRAL SWINDON SOUTH PARISH COUNCIL

NORTH SWINDON PARISH COUNCIL

NOTES OF A MEETING HELD ON

TUESDAY 22 AUGUST 2017 at 2.00pm

Present	<p>Stephen Taylor Leon Barrett Martin Clegg</p> <p>Cllr Des Moffatt Cllr Chris Watts</p> <p>Joyce Holman</p>
	<p>The following changes to the Deed for the transfer of services was discuss and action agreed. The item number of the paragraph to be changed is given in the margin.</p>
<p>Section 2 Add Paragraph 2.3</p>	<p>Duration of Deed Add paragraph 2.3 to review the Deed if significant changes are made to the Council Tax base of the Parish Council following a Community Governance Review. This would include an option to amend the Schedule 1.</p> <p>Both South Swindon PC and North Swindon PC would agree on a suitable wording and get this approved by the respective Parish Council and confirm to Stephen Taylor.</p>
<p>Section 3 Paragraph 3.2</p>	<p>Discharge of Function Stephen Taylor provided confirmation that situation questioned in the legal advice would all be considered direct cost and as such the Parish Council would be reimbursed. After discussion it was agreed that this would have to be considered at the time and that no change of wording to the Deed was required.</p>
<p>Section 3 Add Paragraph 3.3</p>	<p>Add paragraph 3.3 to provide the same reimbursement to the Parish Council if SBC decided to give notice on one of the anniversary break dates. Stephen Taylor stated that this clause would have to be reciprocal. The Parish Council will consider if they wish to pursue this request and confirm to Stephen Taylor.</p>
<p>Section 4 Remove Paragraph 4.3</p>	<p>Parish Council Personnel As the Parish Council is contracting StreetSmart, how would the Parish Council know if staff are complying with codes of practice that have been set by SBC. Stephen Taylor would review and look to remove.</p>

Schedule 1A 1	Functions Change the wording to read 'where it is reasonably practicable for the Parish Council to' instead of capability. This change was agreed.
Schedule 1A 1	Remove permission to wash road signs and bollards from the list of functions and add as an additional permission at the end. This change was agreed.
Schedule 1B 2	Service Levels and Plans Make clearer on the maps the areas to be maintain and not maintain by the Parish Council. Martin Clegg would arrange to meeting to resolve this and make the changes.
Schedule 2 2	General Obligations Change the wording to say 'the Parish Council will respond as soon as practically possible' and not a set number of days. This change was agreed.