

# **CENTRAL SWINDON NORTH PARISH COUNCIL**

25 February 2021

Dear Councillor,

You are formally **summoned** to attend a virtual meeting of the  
**CENTRAL SWINDON NORTH PARISH COUNCIL**  
**FINANCE & GENERAL PURPOSES COMMITTEE** to be held on  
**TUESDAY 2 March 2021 at 7.00pm**  
at **ZOOM LINK** (provided by the Head of Finance & Governance)



Andy Reeves  
Parish Clerk

## **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of the Previous Meeting**  
To review and approve the minutes of the previous meeting (attached).
4. **Transaction Logs**  
Cllr S Excel to confirm review of January 2021 transaction logs.
5. **Budget Report – January 2021**  
To NOTE the summary income and expenditure against budgets report to January 2021 (attached).
6. **Payments Lists**  
To APPROVE the payment lists from 1 March 2020 to 31 January 2021 (attached).
7. **Ward Allowance**  
To CONSIDER requests from Members as follows:
  - Cllr S Henderson - £2,794.16 (£4,037.00 available),
    - £2,245.00 for fencing at Moredon Community Centre
    - £549.16 for 2 Litter/dog bins at Nightingale Rise (revenue implication, please see agenda item 9).
  - Cllr M Lucas - £1,980.01 (£4,335.00 available) for:
    - Broadway alleyway waste ground - clear weeds and sow wildflower seed £315.77

- Cherry tree Mulberry Grove- prune to reduce height and spread etc £451.10
  - Purchase of 2 planters for Cheney Manor Road area £1,000.00
  - Litter/dog bin Manor Crescent £213.14 (revenue implication, please see agenda item 9).
- Cllr T Smith £1,380.00 (£5,000.00 available) for storage containers at Southbrook Recreation Ground.
  - Cllr R Ballman - £500.00 (£1,910.00 available) for moving and maintenance of the Great Blondinis Sculpture at St Marks.

The Parish Clerk has confirmed that these requests adhere to the Councils Ward Allowance Procedure (January 2018).

**8. Tree Works**

To CONSIDER the report of the Estates Manager regarding

**9. Litter Bin – Revenue Costs**

To CONSIDER the report of the Estates Manager regarding the revenue costs of installing additional litter bins within the Parish (attached).

**10. Financial Regulations**

To CONSIDER the review of the Financial Regulations performed by the Head of Finance & Governance and make a recommendation to Full Council regarding the suggested amendments (attached).

**11. Exclusion of Press and Public**

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded during consideration of the following items on the basis of **Staffing Matters**.

**12. Staffing Update**

To receive a verbal update from the Clerk regarding staffing matters.

Members of Parish Council  
 Cllr Kevin Small (Chair)  
 Cllr Mick Lucas (Vice-Chair)  
 Cllr John Ballman  
 Cllr Ray Ballman  
 Cllr Paul Exell  
 Cllr Steph Exell  
 Cllr Stephen Henderson  
 Cllr Javes Rodrigues  
 Cllr Tom Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.