

CENTRAL SWINDON NORTH PARISH COUNCIL

28 September 2022

Dear Councillor,

You are formally **summoned** to attend a virtual meeting of the
CENTRAL SWINDON NORTH PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE to be held on
Tuesday 4th October 2022 at 7.00pm at
The Reading Rooms, 32 The Circle, Pinehurst.



Andy Reeves
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of the Previous Meeting**
To NOTE the minutes of the previous meetings held on Tuesday 6th September 2022 (attached).
4. **Transaction Logs**
Cllr P Exell to confirm review of July 2022 transaction logs.
5. **Budget Report**
To NOTE the summary income and expenditure against budgets report to July 2022 (attached).
6. **Payments Lists**
To APPROVE the payment lists for July 2022 (attached).
7. **Ear Marked Reserves**
To NOTE the balances of Ear Marked Reserves as at 30th July 2022 (attached).
8. **Ward Allowance Update**
To NOTE the current balances of ward allowances (attached).

9. Ward Allowance Requests

1. To NOTE an amendment to the WA spend The current Ward Allowance EMR's are as follows:

334	EMR - KS Percy St (WA)	3,169.48	-1,930.00	1,239.48
367	EMR - KS Bollard install RS	1,200.00	-1,157.93	42.07

Both of these EMR Ward Allowance codes to be used for purchase and install of additional bollards along Rodbourne Road (which is an already agreed project - EMR367).

2. To APPROVE Cllr P Baker request of up to £1,000 from his Ward Allowance for the placement of a bench on or around Penhill Drive to replace a temporary memorial located off Corsham Road. The estimate cost is £400 for a metal bench and £500 for installation.
3. To APPROVE Cllr M Lucas request for £500 from his Ward Allowance to be used towards the Mural to be painted on the Moredon Rd wall of the Rodbourne Cheney Working Men's Club.

10. Requests from L&R

1. To REVIEW officers spend allowance for pre-allocated budget items. (paper to follow)
2. To APPROVE the Capital Works Request – Fire Door replacement at The Reading Rooms & Chapel Street Toilets (report & quotes attached).
3. To APPROVE the Play Area EMR324 remaining balance allocation request. (attached)

11. Requests from FC

1. To APPROVE the Commercial Vehicle Review. (report attached)
2. To APPROVE the Community Café Proposal (report attached).
3. To APPROVE the Warm Spaces Initiative (report attached)

12. Internal Audit & Control WG recommendation

To CONSIDER the recommendation of the Internal Audit & Control WG from their meeting on 28th September. (paper to follow)

Members of Finance & General Purposes Committee

Cllr Dave Patey (Chair)
Cllr Paul Exell (Vice Chair)
Cllr Kevin Small
Cllr Mick Lucas
Cllr John Ballman
Cllr Ray Ballman
Cllr Steph Exell
Cllr Javes Rodrigues
Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.