

## **CENTRAL SWINDON NORTH PARISH COUNCIL**

11<sup>th</sup> March 2022

Dear Councillor

You are formally **summoned** to attend a meeting of the  
**CENTRAL SWINDON NORTH PARISH COUNCIL**  
to be held on **WEDNESDAY 16<sup>th</sup> MARCH 2022** at  
**7.00pm at the PINETREES COMMUNITY CENTRE**  
**(and Streamed via. Zoom)**



Andy Reeves  
Parish Clerk

### **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**).

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Raybrook Meadows**  
To receive a presentation from Nicky Iddon regarding Raybrook Meadow.
4. **Minutes of the previous meeting**  
To confirm and adopt the minutes of the meeting held on 16<sup>th</sup> February 2022
5. **Environment & Planning Committee**  
To confirm and adopt the minutes of the Environment & Planning Committee meeting held on 16<sup>th</sup> February 2022, 2<sup>nd</sup> March 2022.
6. **Finance & General Purposes Committee**  
To confirm and adopt the minutes of the Finance & General Purposes Committee held on 3<sup>rd</sup> March 2022.
7. **Leisure & Recreation Committee**  
To confirm and adopt the minutes of the Leisure & Recreation Committee on 3<sup>rd</sup> February 2022.

8. **Community Wellbeing Committee**

To confirm and adopt the minutes of the Community Wellbeing Committee on 2<sup>nd</sup> March 2022.

9. **Policy Review Working Party**

To **CONSIDER** setting up a Policy Review Working Party to review all Council Policies ahead of the Annual Council Meeting in May 2022.

To **CONSIDER** the draft Terms of Reference (attached) and membership for the working party.

10. **Councillor Allowances**

To **CONSIDER** increasing Councillor Allowances from 1 April 2021 in line with the NJC staffing pay rise of 1.75%.

11. **Update on Partnership Working**

To **NOTE** an update from the Clerk regarding partnership working.

12. **Community Wellbeing Committee Resolutions**

Due to the Community Wellbeing Committee meeting held on Wednesday 2<sup>nd</sup> March 2022 being inquorate, the following decisions require formal resolution:

**CW100** That Councillors retrospectively approve additional expenditure of £1,852.40 including VAT in respect of the existing committed project for digital mapping.

Councillors approve an additional expenditure of £954 including VAT to develop a Parish wide base map.

13. **Exclusion of Press and Public**

To **RESOLVE** that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following items on the basis of Staffing matters.

14. **Complaint**

To note the conclusion and solicitors response to the complaint regarding tree planting at Cricklade Road Recreation Ground, (attached).

15. **Allotments Officer and Administration Assistant Recruitment**

To **APPROVE** the Staffing Panel to recruit a replacement Allotments Officer and Administration Assistant.

16. **Annual Salaries Increments**

To **CONSIDER** the report of the Clerk regarding the annual salary increments for all staff (to follow).

Members of Parish Council

Cllr Telcy Araujo

Cllr Paul Baker

Cllr John Ballman

Cllr Ray Ballman

Cllr Marilyn Beale

Cllr Ian Edwards

Cllr Paul Exell  
Cllr Steph Exell - **Chair**  
Cllr Mick Lucas  
Cllr Daniel Miller  
Cllr Raj Patel  
Cllr David Patey  
Cllr Javes Rodrigues  
Cllr Kevin Small  
Cllr Will Stone  
Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.