

CENTRAL SWINDON NORTH PARISH COUNCIL

10th July 2020

Dear Councillor

You are formally **summoned** to attend a virtual meeting of the
CENTRAL SWINDON NORTH PARISH COUNCIL
to be held on **WEDNESDAY 15th JULY** at **7.00pm**
at **ZOOM LINK** (provided by the Deputy Clerk)



Andy Reeves
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**).

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of the previous meeting**
To review the meeting minutes from 17th June 2020.
4. **Planning & Environment Committee**
To confirm and adopt the minutes of the Planning & Environment Committee meeting.
5. **Social Wellbeing Committee**
To confirm and adopt the minutes of the Social Wellbeing Committee meeting.
6. **Finance & General Purposes Committee**
To confirm and adopt the minutes of the Finance & General Purposes Committee meeting
7. **Parish Council CV-19 Re-Opening Plan**
The Parish Clerk & Estates Manager to present a report into the reopening of Parish facilities and associated risk mitigation.
8. **IDVerde Final Stage Mobilisation Update**
The Parish Clerk to provide a visual update on operational mobilisation.
8. **Exclusion of Press and Public**
To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following items on the basis of **Commercial Confidentiality, Personal Staffing Issue**.

9. Business Continuity & Staffing Report

The Parish Clerk will provide a verbal update in relation to current staffing challenge.

The Parish Chair will outline proposal for “Impacts on the Council’s ability to deliver functions in the present challenging staff situation”, which will include:

Reviewing the status of all the Parish’s Committees minutes and Options to mitigate further challenges.

The appraisal a Draft Committee Paperwork Protocol

Members of Parish Council

Cllr John Ballman (Vice-Chair)

Cllr Paul Baker

Cllr Ray Ballman

Cllr Paul Exell

Cllr Steph Exell

Cllr Steve Henderson

Cllr Mick Lucas

Cllr Derique Montaut

Cllr David Patey

Cllr Javes Rodrigues

Cllr Kevin Small

Cllr Tom Smith

Cllr Steve Thompson

Cllr Kenneth Toward-Parker

Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.