

CENTRAL SWINDON NORTH PARISH COUNCIL

26th May 2020

Dear Councillor

You are formally **summoned** to attend a virtual meeting of the
CENTRAL SWINDON NORTH ANNUAL PARISH COUNCIL
to be held on **WEDNESDAY 3rd JUNE 2020** at **7.00pm**
at **VIRTUAL ONLINE**.



Andy Reeves
Parish Manager

AGENDA

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications).

Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable- particularly if detailed background information is needed.

1. **Election of Chair for 2020/21**
To receive self-nomination papers
2. **Election of Vice-Chair for 2020/21**
To receive self-nomination papers
3. **Declarations of Acceptance of Office**
4. **Apologies**
5. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017
6. **Terms of Reference and Delegation Scheme**
To consider the draft Terms of Reference and Delegation Scheme for 2020/21
7. **Appointment of Committees 2020/21**
To approve the draft Committee membership for 2020/21
8. **Election of Chair and Vice-Chair of Finance & General-Purpose Committee**
To receive self-nomination papers.
9. **Election of Chair and Vice-Chair of Environment & Planning Committee**
To receive self-nomination papers.
10. **Election of Chair and Vice-Chair of Community Wellbeing Committee**
To receive self-nomination papers

11. **Election of Chair and Vice-Chair of Leisure & Recreation Committee**
To receive self-nomination papers
12. **Appointment of Lead Members for the CSNL<**
13. **Appointment of Lead Membership for Working Parties**
14. **Confirm membership of Finance & General-Purpose Committee**
15. **Confirm membership of Environment & Planning Committee**
16. **Confirm membership of Community Wellbeing Committee**
17. **Confirm membership of Leisure & Recreation Committee**
18. **Confirm Membership for Working Parties**
19. **Membership of Other Bodies**
To approve the membership of other bodies.
20. **Representatives on Outside Bodies**
To approve the Councils Representatives on Outside Bodies for 2020/21
21. **Councillor Allowances**
To confirm the arrangements agreed in 2017/18 for Parish Councillors to receive allowance rises in line with NJC nationally agreed terms.
There are currently no National inflationary pay rises agreed due to Covid19.
In February 2020 Councillors agreed to review the Allowances in line with the Remuneration panel recommendations.
22. **General Power of Competence**
To confirm the role of the Parish Clerk.
23. **Appointment of Internal Auditor**
To appoint the Internal Auditor for 2020/21
24. **Review of Standing Orders**
To review and adopt Standing Orders for 2020/21
25. **Review of Financial Controls**
To review and adopt Financial Controls for 2020/21
26. **Freedom of Information**
To adopt the Freedom of Information Scheme
25. **Review of Property and Assets**
Deputy Clerk to present the Asset Register
26. **Review of Insurance**
To review the Insurance effected on 1 April 2020 and approve retrospectively
27. **Review of Risk Assessment**
28. **Review of other Policies**
To renew the following Policy Documents: Data Protection and Information Security, Equality & Diversity, Grants, Habitual & Vexatious Complaints, Health & Safety, Internal Controls, Investment Strategy, Press & Media, Recording & Reporting on Council Meetings, Records Management, Training. To adopt a new Reserves Policy.

Members of Parish Council

Cllr John Ballman (Vice-Chair)

Cllr Paul Baker

Cllr Ray Ballman

Cllr Paul Exell

Cllr Steph Exell

Cllr Steve Henderson

Cllr Mick Lucas

Cllr Derique Montaut

Cllr David Patey

Cllr Javes Rodrigues

Cllr Kevin Small

Cllr Tom Smith

Cllr Steve Thompson

Cllr Kenneth Toward-Parker

Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.