

# **CENTRAL SWINDON NORTH PARISH COUNCIL**

Date: 29<sup>th</sup> November 2018

Dear Councillor

You are invited to attend a meeting of the  
**CENTRAL SWINDON NORTH FINANCE & STAFFING COMMITTEE**  
to be held on **TUESDAY 4<sup>th</sup> DECEMBER 2018** at 7.30pm in **32 THE CIRCLE**



Joyce Holman  
Parish Clerk

## **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of previous meetings**  
Minutes of the Finance & Staffing Committee meetings held 2<sup>nd</sup> October and 6<sup>th</sup> November 2018
4. **Grant Applications**  
To approve grant applications received.  
  
Shine Swindon – £2,500
5. **Transaction Logs**
6. **Projects Update**  
Project Manager to report
7. **Safeguarding Policy**  
To review draft Safeguarding Policy
8. **Grants Policy & Processes**  
To review draft Grants Policy and updated processes
9. **19/20 Budget setting and precept review**  
Parish Chair and Parish Manager to report
10. **Libraries & Leisure Trust**  
To review report to be presented to Full Council 19<sup>th</sup> December 2018
11. **Interim Processes Audit**  
To review interim processes audit report
12. **Parish Pitstop Café**  
Parish Manager to provide update.
13. **December 2018 pay date**  
To delegate authority to the Parish Manager to allow a discretionary early payment date in December 2018.

## **Members of Committee**

Cllr Kevin Small       (Chair)  
Cllr Steph Exell       (Vice-chair)  
Cllr Paul Baker  
Cllr John Ballman  
Cllr Ray Ballman  
Cllr Des Moffatt  
Cllr Javes Rodrigues  
Cllr Tom Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.