

CENTRAL SWINDON NORTH PARISH COUNCIL

Date: 1st Mar-18

Dear Councillor

You are invited to attend a meeting of the
CENTRAL SWINDON NORTH FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 6th MARCH 2018** at **7.00pm** in **MEETING ROOM,**
PINETREES COMMUNITY CENTRE



Joyce Holman
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of previous meeting**
Minutes of the Finance & Staffing Committee meeting held 6th February 2018.
4. **Projects updates**
Project Manager to provide verbal updates on ongoing projects; Chapel Street Toilets, Moredon & Rodbourne Cheney Library, John Moulton Hall and Pembroke Garden Changing Facilities.
5. **Staffing**
To provide an update on posts recently advertised and discuss Allotments Officer vacancy.
6. **Funds for advertisement**
To approve Cllr P Baker request for funds for advertisement in a newsletter.
7. **Ward Development Allowances**
To approve Ward Development Allowance applications.
8. **WWI Remembrance**
To approve purchase of WWI Remembrance piece.
9. **Purchase of marketing materials**
Chair to lead.
10. **YTD Income & Expenditure (Trial Balance) & 17/18 Budget Forecast**
11. **Transaction Logs**
To be noted.
12. **Asset Transfers**
To discuss delays in the transfer of assets and the impact on 18/19 budget planning.

Members of Committee

Cllr Kevin Small (Chair)
Cllr Steph Exell (Vice-chair)

Cllr Paul Baker
Cllr John Ballman
Cllr Hannah Fullick
Cllr Des Moffatt
Cllr Javes Rodrigues
Cllr Tom Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.