

# **CENTRAL SWINDON NORTH PARISH COUNCIL**

Date: 5<sup>th</sup> Jan-18

Dear Councillor

You are invited to attend a meeting of the  
**CENTRAL SWINDON NORTH FINANCE & STAFFING COMMITTEE**  
to be held on **THURSDAY 11<sup>th</sup> JANUARY 2018** at **7.00pm** in **MEETING ROOM,**  
**PINETREES COMMUNITY CENTRE**



Joyce Holman  
Parish Clerk

## **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of previous meeting**  
Minutes of the Finance & Staffing Committee meeting held 5<sup>th</sup> December 2017
4. **Grant Application**  
To review one grant application received. Forms will be made available at the meeting.  
  
*The Open Door Centre*  
£1,200 to run 3 instructor led exercise classes a month over a year
5. **105.5 Penhill Voice Radio**  
Parish Manager to lead
6. **YTD Income & Expenditure (Trial Balance)**  
To be circulated at the meeting
7. **Transaction Logs**
8. **2017/18 Budget report**  
Chair and Parish Manager to report
9. **2018/19 Budget & Finance**  
Chair and Parish Manager to report
10. **High Yield Account**  
Parish Manager to report
11. **2017/18 Interim Internal Audit Report**  
To review the 2017/18 Interim Internal Audit Report received and recommendations made by the appointed Internal Auditors.

## **Members of Committee**

Cllr Kevin Small       (Chair)  
Cllr Steph Exell       (Vice-chair)  
Cllr Paul Baker  
Cllr John Ballman  
Cllr Hannah Fullick  
Cllr Des Moffatt  
Cllr Javes Rodrigues  
Cllr Tom Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.