

CENTRAL SWINDON NORTH PARISH COUNCIL

Date: 30th Nov-17

Dear Councillor

You are invited to attend a meeting of the
CENTRAL SWINDON NORTH FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 5 DECEMBER 2017** at **7.00pm** in the meeting room at
PINETREES COMMUNITY CENTRE



Joyce Holman
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of previous meeting**
Minutes of the Finance & Staffing Committee meeting held 7th November 2017.
4. **Grant Applications**
To review one grant application received. Forms will be made available at the meeting.

The Open Door Centre
£1,127.20 to install a decked area at Pickards Field Leisure Gardens to allow wheelchair access.
5. **Chapel Street Public Toilets**
Marcus Szczepanek to report.
6. **Budget update**
Parish Manager to report. Relevant papers will be made available at the meeting.
7. **Internal Audit**
Parish Manager to provide update.
8. **GPC**
Parish Manager to provide update.
6. **Imprest for Parish Office**
To approve request for an imprest of £50 for the Parish Office.
9. **Allotment Invoicing**
Deputy Clerk to provide report which will be made available at the meeting.
10. **Bruce Street Bridges Planting**
Parish Manager to lead.

11. **Olive Grove**
Cllr Des Moffatt to lead.
12. **Admission of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason - Staffing
13. **Appointment of Parish Clerk and Parish Manager**

Members of Committee

Cllr Paul Baker
Cllr John Ballman
Cllr Steph Exell
Cllr Hannah Fullick
Cllr Des Moffatt
Cllr Javes Rodrigues
Cllr Kevin Small
Cllr Tom Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.