

# **CENTRAL SWINDON NORTH PARISH COUNCIL**

27 May 2021

Dear Councillor,

You are formally **summoned** to attend a virtual meeting of the  
**CENTRAL SWINDON NORTH PARISH COUNCIL**  
**FINANCE & GENERAL PURPOSES COMMITTEE** to be held on  
**TUESDAY 1 JUNE 2021 at 7.00pm**  
at Pinetrees Community Centre The Circle, Pinehurst, Swindon SN2 1QR and  
via ZOOM LINK (provided by the Clerk) for spectating only.



Andy Reeves  
Parish Clerk

## **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of the Previous Meeting**  
To review and approve the minutes of the previous meeting held on Tuesday 6 April 2021 (attached).
4. **Transaction Logs**  
Cllr S Excel to confirm review of March and April 2021 transaction logs.
5. **Budget Report – March 2021**  
To NOTE the summary income and expenditure against budgets report to March 2021 (attached).

6. **Payments Lists**  
To APPROVE the payment lists for March and April 2021 (attached).
7. **Ward Allowance**  
To NOTE the current balances of ward allowances (attached).
8. **Year End Balance Write Offs**  
To CONSIDER the report of the Head of Finance & Governance regarding the writing off of balances at 2021 financial year end (attached).
9. **Member's Allowances**  
To CONSIDER the report of the Clerk regarding Member's Allowances for 2021/22 (attached).
10. **20/21 Year End Accounts**  
To NOTE the 20/21 year end accounts prepared by the Head of Finance & Governance and agree a recommendation to Full Council regarding their approval (attached).
11. **20/21 Annual Governance and Accountability Return (AGAR)**  
To NOTE section two of the AGAR and agree a recommendation to Full Council regarding its approval (attached).
12. **Exclusion of Press and Public**  
To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded during consideration of the following items on the basis of **Commercially Sensitive Matters**.
13. **Community Centre Debtors**  
To CONSIDER the report of the Head of Finance & Governance regarding potential legal action against Community Centre debtors (attached).

Members of Parish Council  
Cllr Kevin Small (Chair)  
Cllr Dave Patey (Vice Chair)  
Cllr Mick Lucas  
Cllr John Ballman  
Cllr Ray Ballman  
Cllr Paul Exell  
Cllr Steph Exell  
Cllr Javes Rodrigues  
Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.