

# **CENTRAL SWINDON NORTH PARISH COUNCIL**

01.10.21

Dear Councillor,

You are formally **summoned** to attend a virtual meeting of the  
**CENTRAL SWINDON NORTH PARISH COUNCIL**  
**LEISURE & RECREATION COMMITTEE** to be held on **THURSDAY 7<sup>th</sup> OCTOBER**  
**2021 at PINETREES COMMUNITY CENTRE at 7.00pm**  
and via **ZOOM LINK** (provided by the Estates Manager)



Andy Reeves  
Parish Clerk

## **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

Central Swindon North Parish Council is committed to increasing its accountability to the public and to promoting active citizenship. A maximum of 10 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Clerk is desirable - particularly if detailed background information is needed.

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council in May 2017.
3. **Minutes of the Previous Meeting**  
To REVIEW and APPROVE the minutes of the previous meeting.
4. **Grounds & Street Cleansing**  
To NOTE a verbal report and update from Mike Ware (Idverde Contract Manager).
5. **Project Planner**  
To NOTE a verbal update from the Estates Manager on the current projects list.
6. **Play Area Remedials**  
To CONSIDER a request from the Estates Manager to commit a further £10,000.00 from the EMR for Play Areas, to undertake outstanding Play Area maintenance works.
7. **The Penhill Orchard**  
To CONSIDER a request from the Penhill Orchard Group for the Parish Council to engage with Swindon Borough Council on assuming a long term lease of the Penhill Orchard.
8. **PTCC Facilities Hire Charges Review**  
To CONSIDER a report from the HoFG reviewing the existing hire charges for the facilities at Pinetrees Community Centre.

**9. PTCC & The Readings Rooms Remedial Work**

To CONSIDER the following quotations for works to replace a water heater at PTCC & The Reading Rooms:

- I. Affleck Electrical - as per quotation - £841.09 +VAT
- II. Affleck Electrical - as per quotation - £265.07 +VAT

**10. Even Swindon Remedial Works**

To CONSIDER the following quotations for works at the Even Swindon Community Centre:

- I. Affleck Electrical works – as per quotation - £1,753.53 +VAT
- II. Craig Donnelly – as per quotation - £1,350.00 +VAT

**11. Annual Allotment Tree Works**

To CONSIDER the following quotations for Tree works at the Allotment sites:

- I. Redcliffe St - £890.90
- II. Kiln Lane (Cheney Manor) - £575.94
- III. Gorse Hill - £165.26
- IV. Churchward Ave - £129.00 & £1178.98.
- V. Akers Way - £625.00
- VI. Allington Rd - £276.98
- VII. Pickards Field - £475.00

Total - £4,317.06 +VAT

**12. Allotment Working Group Notes**

To NOTE a verbal update from the Estates Manager on key points from the Allotment Working Group meeting.

Members of Parish Council

- Cllr Paul Baker
- Cllr Ray Ballman
- Cllr John Ballman
- Cllr Marilyn Beale
- Cllr Steph Exell
- Cllr Paul Exell
- Cllr Mick Lucas (Chair)
- Cllr Raj Patel
- Cllr David Patey
- Cllr Will Stone (Vice Chair)
- Cllr James Yeowell

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.